



2014 VIRTUAL GENEALOGY FAIR



Vets and Feds in the Family Tree Military and Civilian Personnel Records

Theresa Fitzgerald

This presentation will highlight the records maintained by the National Archives at St. Louis, detailing the official military personnel files (OMPFs) and civilian personnel records available to the public. We will also explain the National Personnel Records Center's functions, including the differences between the two facilities' record holdings and access.



2014 VIRTUAL GENEALOGY FAIR



Theresa Fitzgerald

Archivist
National Archives at
St. Louis

Theresa Fitzgerald has worked as an archivist for NARA since 2008 and works with military personnel records. She has a Bachelors in History–Oklahoma State University and a Masters in History with a Certificate in Museum Studies – University of Missouri, St. Louis. Before joining the National Archives, she worked as a data entry archivist with the Missouri Historical Society (Richard A. Gephardt Papers).



MILITARY AND CIVILIAN PERSONNEL RECORDS

THE NATIONAL ARCHIVES AT ST. LOUIS



TERESA FITZGERALD

National Archives at St. Louis @ the National Personnel Records Center

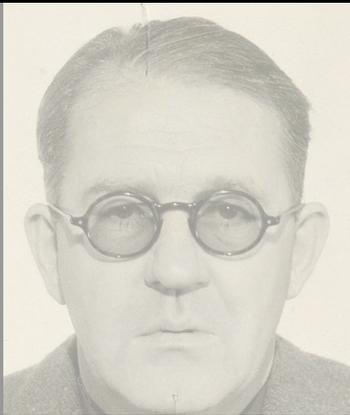
The National Archives at St. Louis (NARA)

- Maintains records that are in the legal custody of the National Archives
- Records in the custody of the National Archives are available to the public for research
- Information within these records is open to the public, except for information protected by the personal privacy exemption of the Freedom of Information Act (FOIA), U.S.C. 552(b)(6).

National Archives at St. Louis @ the National Personnel Records Center

The National Personnel Records Center (NPRC)

- Maintains physical custody of records that are in still under the legal custody of the creating service branch or agency
- Information contained within these records is still protected under provisions of the Privacy Act of 1974 (P.L. 93-579)
- Information from these records is available to the public under conditions specified by the creating service branch or agency and according to FOIA.



Military Personnel Records



Honorable Discharge 3-1-46

REGISTRATION CARD—(Men born on or after February 17, 1897 and on or before December 31, 1921)

SERIAL NUMBER 906	1. NAME (Print) Stanley Frank Musial	ORDER NUMBER T 10994
T	(First) (Middle) (Last)	
2. PLACE OF RESIDENCE (Print) 55 S. M^s Kean Donora Wash. Pa.		
(Number and street) (Town, township, village, or other) (County) (State)		
[THE PLACE OF RESIDENCE GIVEN ON THE LINE ABOVE WILL DETERMINE LOCAL BOARD JURISDICTION; LINE 2 OF REGISTRATION CERTIFICATE WILL BE IDENTICAL]		
3. MAILING ADDRESS Same		
(Mailing address if other than place indicated on line 2. If same insert word same)		
4. TELEPHONE 416	5. AGE IN YEARS 31	6. PLACE OF BIRTH Donora
	DATE OF BIRTH Nov. 21 1920	(Town or county) (State or country)
	(Month) (Day) (Yr.)	
7. NAME AND ADDRESS OF PERSON WHO WILL ALWAYS KNOW YOUR ADDRESS Lillian Musial - 55 S. M^s Kean Donora, Pa.		
8. EMPLOYER'S NAME AND ADDRESS National League St. Louis Base Ball Club - St. Louis, Mo.		
9. PLACE OF EMPLOYMENT OR BUSINESS St. Louis Missouri		
(Number and street or R. F. D. number) (Town) (County) (State)		
I AFFIRM THAT I HAVE VERIFIED ABOVE ANSWERS AND THAT THEY ARE TRUE.		
D. S. S. FOPPER I (Revised 1-1-42)	(over) ☆ GPO 16-21630-1	Stanley Frank Musial (Registrant's signature)



Military Personnel Records

Archival Records & Project 62

- If a veteran was discharged, deceased, or retired 62 years prior to “today’s date,” it becomes a permanent accession to the National Archives and Records Administration; therefore the record is accessible to the public.
 - If the veteran separated from military service ***before today’s date in 1952*** -- The record is “Archival”
 - If the veteran separated from military service ***after today’s date in 1952*** -- The record is considered an unaccessioned Federal record.

Military Personnel Records

Unaccessioned Federal Records

- Official Military Personnel Files (**OMPF**) from all service branches for veterans with a separation date of “tomorrow’s date” in 1952 or after
- Only accessible to the veteran, the veteran’s next of kin or third parties with permission from the veteran or the veteran’s next of kin
- Records also include military health and medical records of discharged and deceased veterans, retirees and military family members treated at military service medical facilities

Military Personnel Records

- 🍃 Official Military Personnel Files (OMPFs)
- 🍃 Records of Persons of Exceptional Prominence (PEP)
 - 🍃 Presidents, members of Congress and the Supreme Court; famous military leaders; decorated heroes; celebrities; and other cultural figures who served in the military
- 🍃 Auxiliary Records
 - Morning Reports
 - Unit Rosters
 - Pay Vouchers
 - Officer Pay Cards
 - Selective Service Records
 - General Courts-Martial



Official Military Personnel Files (OMPFs)

- 🍃 Created primarily for administrative functions
- 🍃 Contain information about the subject's service history:
 - date and type of enlistment/appointment
 - duty stations and assignments
 - training, qualifications
 - performance
 - awards and decorations received
 - disciplinary actions
 - insurance
 - emergency data
 - administrative remarks
 - date and type of separation/discharge/retirement (including DD Form 214, Report of Separation, or equivalent)
 - May also contain: birth certificates, marriage certificates, divorce decrees, letters, and photographs
- 🍃 Detailed information about the veteran's participation in battles and their military engagements is **NOT** contained in the record



NOTICE OF SEPARATION FROM U. S. NAVAL SERVICE

NAVPERS-553 (REV. 8-45)

1. SERIAL OR FILE NO.		2. NAME (LAST) (FIRST) (MIDDLE)		3. RATE AND CLASS/OR RANK AND CLASSIFICATION		4. PERMANENT ADDRESS FOR MAILING PURPOSES		5. PLACE OF SEPARATION	
		978 44 26		BISHOP, WILLIAM A.		1145-587-3		USN PERS. SEP. CEN. UNIT #3 GREAT LAKES, ILL.	
		SEAMAN 1/C SVG USNR		11-25		R.R. 1 BOX 217 COVINGTON, KY. KENTON CO.		6. CHARACTER OF SEPARATION HONORABLE	
								7. ADDRESS FROM WHICH EMPLOYMENT WILL BE SOUGHT SAME AS 4	
8. RACE		9. SEX		10. MARITAL STATUS		11. U.S. CITIZEN (YES OR NO)		12. DATE AND PLACE OF BIRTH	
W		M		MARRIED		YES		11-5-22 FALMOUTH, KY.	
13. REGISTERED		14. SELECTIVE SERVICE BOARD OF REGISTRATION		15. HOME ADDRESS AT TIME OF ENTRY INTO SERVICE		16. MEANS OF ENTRY (INDICATE BY CHECK IN APPROPRIATE BOX)		17. DATE OF ENTRY INTO ACTIVE SERVICE	
<input checked="" type="checkbox"/> YES <input type="checkbox"/> NO		KENTON CO, KY.		ROUTE 1, BOX 217 COVINGTON KY.		<input type="checkbox"/> ENLISTED <input checked="" type="checkbox"/> INDUCTED <input type="checkbox"/> COMMISSIONED		5-29-44	
DATE		DATE		DATE		18. NET SERVICE (FOR PAY PURPOSES) (YRS., MOS., DAYS)		19. PLACE OF ENTRY INTO ACTIVE SERVICE	
5-29-44		5-29-44		5-29-44		01-05-27		LOUISVILLE, KY.	
20. QUALIFICATIONS, CERTIFICATES HELD, ETC.		21. RATINGS HELD		22. FOREIGN AND/OR SEA SERVICE WORLD WAR II		23. SERVICE (VESSELS AND STATIONS SERVED ON)		24. SERVICE (VESSELS AND STATIONS SERVED ON)	
SEE RATING DESCRIPTION BOOKLETS		AS, S2/C, S1/C		<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO		USNTS GT. LAKES, ILL. NT SCH, NAVY PIER, CHICAGO, ILL. NAVAL AMMUNITION DEPOT CRANE, IND.			
25. KIND OF INSURANCE		26. EFFECTIVE MONTH OF ALLOTMENT DISCONTINUANCE		27. MO. NEXT PREMIUM DUE		28. AMOUNT OF PREMIUM DUE EACH MONTH		29. INTENTION OF VETERAN TO CONTINUE INS.	
NSI		NOV		DEC		6.50		YES	
30. TOTAL PAYMENT UPON DISCHARGE		31. TRAVEL OR MILEAGE ALLOWANCE INCLUDED IN TOTAL PAYMENT		32. INITIAL MUSTERING OUT PAY		33. NAME OF DISBURSING OFFICER		34. REMARKS	
\$ 38.69		\$ 16.55		100.00		J.P. COLE 520025		DEPENDENCY AMERICAN AREA VICTORY BAR.	
35. SIGNATURE (BY DIRECTION OF COMMANDING OFFICER)		36. NAME AND ADDRESS OF LAST EMPLOYER		37. DATES OF LAST EMPL'MT.		38. MAIN CIVILIAN OCCUPATION AND D. O. T. NO.		39. JOB PREFERENCE (LIST TYPE, LOCALITY, AND GENERAL AREA)	
FL Marx		F.A. KLAENE FOUNDRY COVINGTON, KY.		FROM 1-42 TO 4-43		MOLDER		MOLDER	
								40. PREFERENCE FOR ADDITIONAL TRAINING (TYPE OF TRAINING)	

								44. VOCATIONAL OR TRADE COURSES (NATURE AND LENGTH OF COURSE)	

41. NON-SERVICE EDU. (YRS. SUCCESSFULLY COMPLETED)		42. DEGREES		43. MAJOR COURSE OR FIELD		45. RIGHT INDEX FINGERPRINT		46. OFF DUTY EDUCATIONAL COURSES COMPLETED	
GRAM. 8 H. S. 1									
								47. DATE OF SEPARATION	
								11-25-45	
								48. SIGNATURE OF PERSON BEING SEPARATED	
								NONE	
								3	

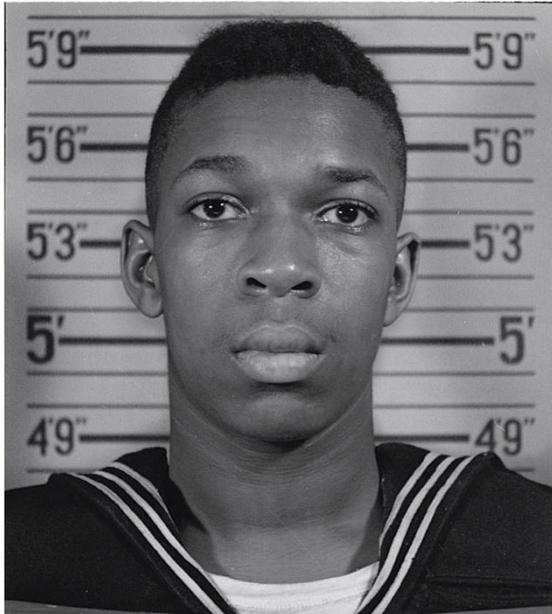
TO: BUREAU OF NAVAL PERSONNEL



Branch of Service	Official Military Personnel Files, Archival Holdings
Army (includes Army Air Corps and Army Air Forces)	Enlisted discharge dates 1912 to 1952 Officers discharge dates 1917 to 1952
Navy	Enlisted discharge dates 1885 to 1952 Officers discharge dates 1902 to 1952
Air Force	All Personnel with discharge dates 1947 to 1952
Marine Corps	All Personnel with discharge dates 1895 to 1952
Coast Guard	All Personnel with discharge dates 1898 to 1952

Persons of Exceptional Prominence

U. S. NAVY ENLISTED PERSONNEL QUALIFICATIONS CARD																	
A		SERVICE NUMBER		LAST NAME										MIDDLE		DATE AT	
19		9851939		COLTRANE JOHN WILLIAM										S		MAY 43	
B		69		156		236		447		365		162		271		138	



John Coltrane

REMARKS

① MUSICIAN - PLAYED SAXOPHONE ORCHESTRAS DURING VACATIONS, BOTH PART TIME AND FULL TIME TOTAL 1YR. 1944-5.

② LABORER PART & FULL TIME 10 MONTHS 1943-44.

③ SODA JERKER PART TIME AFTER SCHOOL 5 MOS. 1942

RECD TO STRIKE FOR COMMUNICATIONS RATES.

Paul Newman

REPORT OF SEPARATION											
1. LAST NAME		FIRST NAME		MIDDLE INITIAL		ARMY SERIAL NUMBER		2. GRADE		3. COMPONENT	
GABLE		CLARK		(NMI)		0-565390		Major		AUS	

4. HOME ADDRESS AT
4525 Peti

6. PERMANENT ADDR
Same as I

9. ADDRESS FROM WH
Same as I

11. SELECTIVE REG

LEISURE TIME ACTIVITIES
SPORTS IN SEA-
MODEL AIRPLANE-PL
LUGE PAINTING OILS.

TALENT FOR PUBLIC ENTERTAINMENT
SAXOPHONE - 4 YRS
CLARINET - 1/2 YR

Lloyd Neck
Huntington
New York

April 28,
1941

Air Corps

U. S. CITIZEN?
YES NO

EDUCATION (IN YEARS)
HIGH SCHOOL COLLEGE
Grad. -

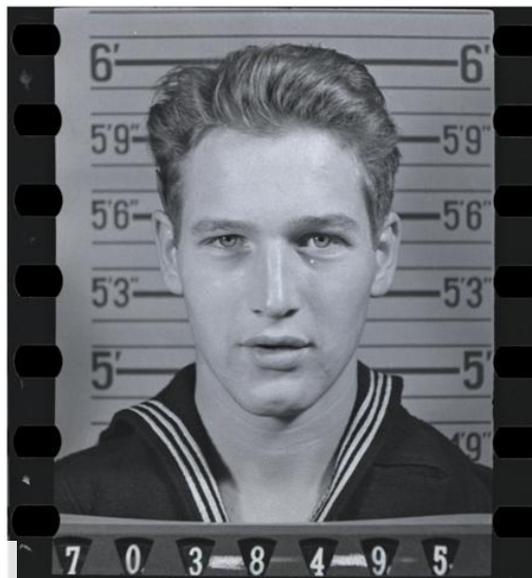
IS JOB AID
DECIDED

My dear Mr. Secretary:

In view of the statements made by President Roosevelt at his White House press conference on April 28th, involving my commission as a reserve officer, and impugning my loyalty, character, and motives, I feel that I have no honorable alternative to resigning my commission.

Therefore, I now respectfully tender my resignation as Colonel in the United States Army Air Corps Reserve.

I take this action with deep regret, for my commission in the Air Corps, and my association with its officers and personnel, have meant much to me during the last sixteen years. I had hoped that in time of peace I might advocate



citizen, without giving up
as an Air Corps officer
statements of the President,
neger possible.
this letter to the proper
.

ectfully,

Charles A. Linbergh
Charles A. Linbergh

APR 29 PM 12:06
A.G.O.
WAR DEPARTMENT
RECEIVED

Persons of Exceptional Prominence

Presidents, members of Congress and the Supreme Court; famous military leaders; decorated heroes; celebrities; and other cultural figures who served in the military. To include:

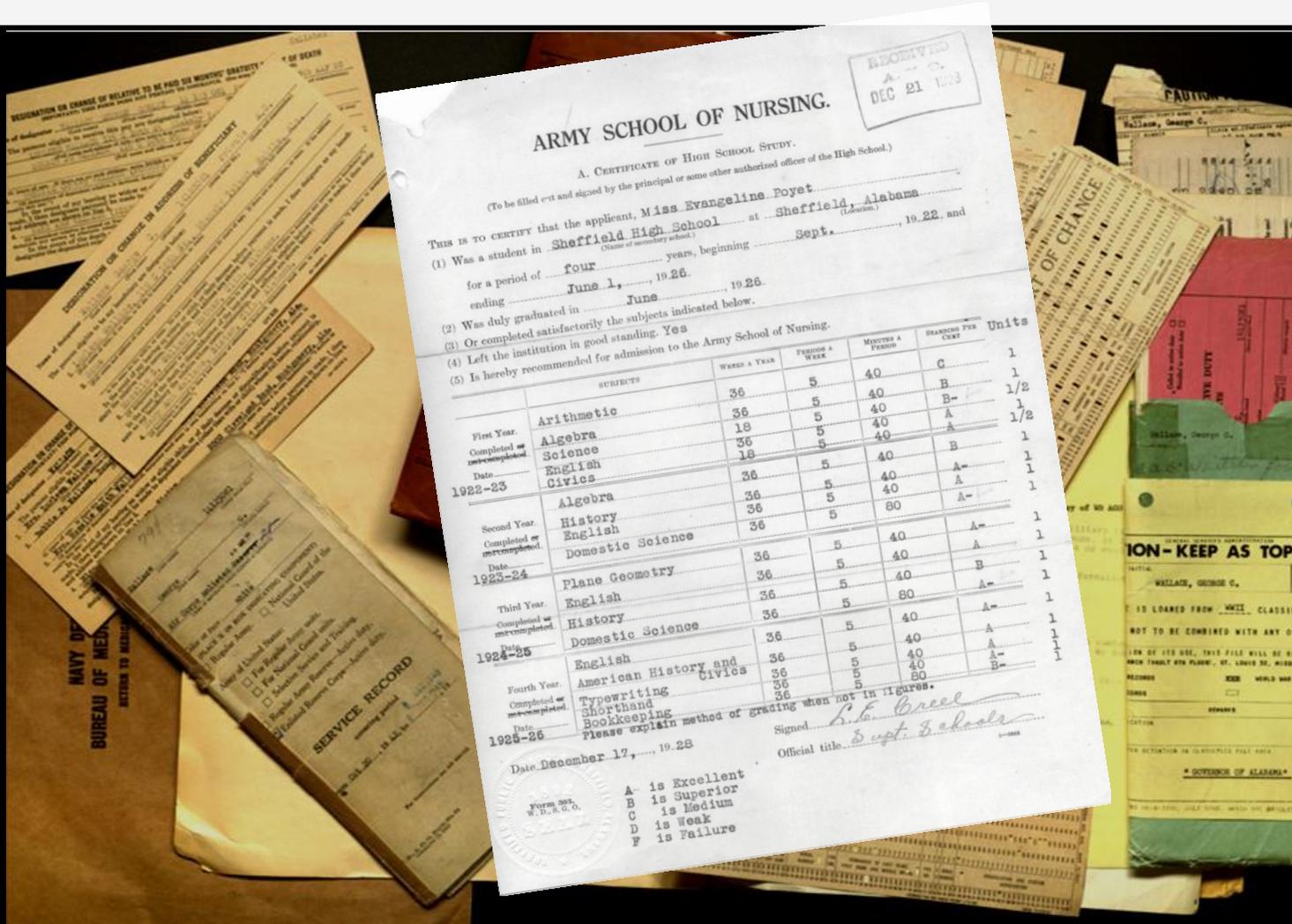
- Singer, Elvis Presley
- Aviator, Charles A. Lindbergh
- Presidents, John F. Kennedy, Lyndon B. Johnson, Dwight Eisenhower
- Army Generals, Douglas MacArthur and George S. Patton
- Baseball great, Jackie Robinson
- Actor, Clark Gable

Currently, more than 100 personnel files have been digitized and are available in CD or DVD format for purchase. This number increases monthly.

For a complete list of PEPs visit:

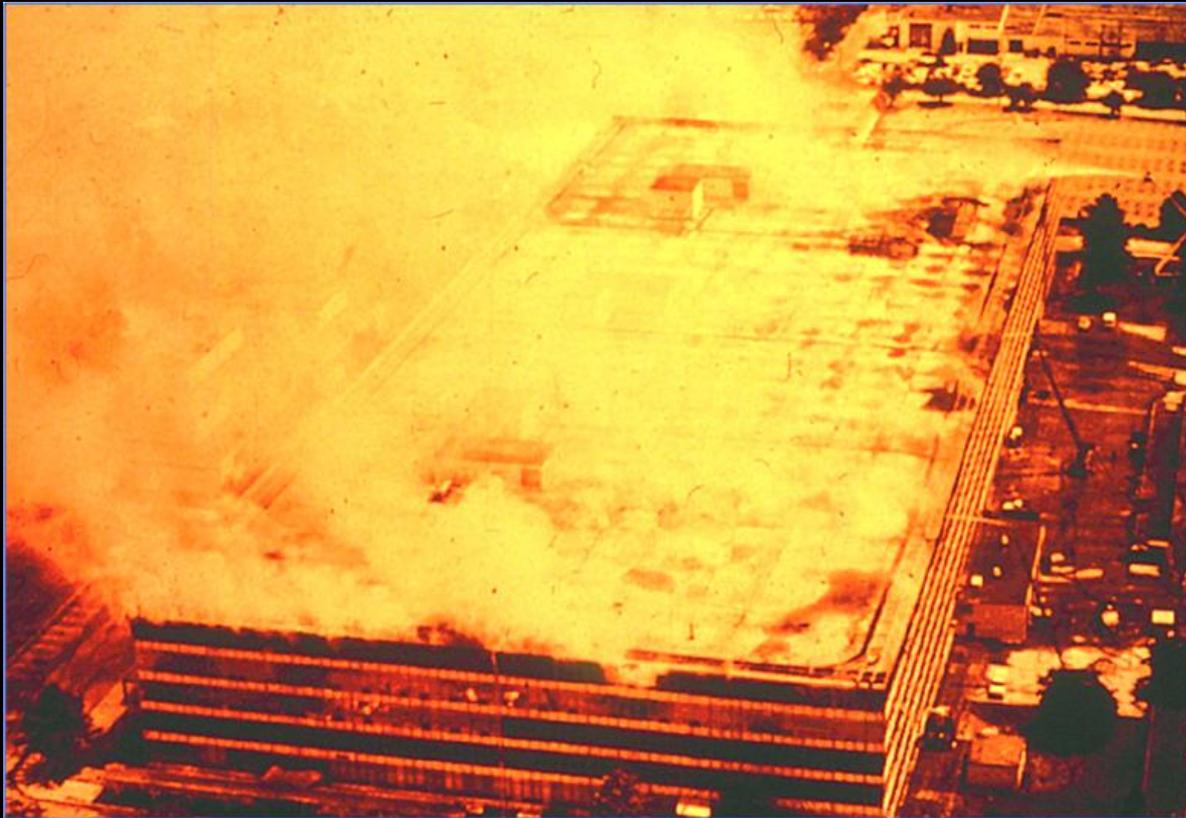
www.archives.gov/st-louis/military-personnel/public/persons-of-prominence.html

Auxiliary Records



The 1973 Fire

Shortly after midnight, on July 12, 1973, a fire was reported at NPRC's military personnel records building



The 1973 Fire

Records damaged or lost include over 17 million military records.
Records damage occurred from both fire and water.

Records Affected	Criteria of Records Damaged	Estimated Loss
Army WWI Army WWII Army Post-WWII	11/1/1912-9/7/1939 9/8/1939-12/31/1946 1/1/1947-12/31/1959	80%
Air Force	9/25/1947-12/31/1963 surnames Hubbard-Z	75%

The 1973 Fire



Branch of Service	Archival Record Series	Years
All Branches	Applications For Headstones	1925-1970
All Branches	Applications for Headstones and Markers; Department of Memorial Affairs	1970-1985
All Branches	Arlington National Cemetery Daily Logs	1948-2011
All Branches	Burial Case Files	1915-1939
All Branches	Deceased Veterans Claims (XC files) - successor series to "Pension Files"	1898-1945
All Branches	Deceased Veterans Claims Index Cards	1918-1945
All Branches	Interment Control Forms	1928-1962
All Branches	North Carolina WWI Index Cards	1917-1918
All Branches	VA Master Index File	through 1972
Air Force & Army	Daily Sick Reports/Books, US Army and Army Air Force	1912-1953
Air Force & Army	Separation and Discharge Records, US Army and Air Force	1942-1959
Air Force & Army	Enlistment/Induction Serial Number Ledgers	1947-1960
Air Force	Awards Card File, Air Force	1942-1963
Air Force	Casualty Files / Mortuary Files / Individual Deceased Personnel Files (IDPFs), Air Force	1940-1973
Air Force	Drop Cards	1947-1969
Air Force	Individual Flight Records	1911-1958
Air Force	Morning Reports, Air Force	1947-1966
Air Force	Pay Vouchers, Final	1947-1950, 1961-1962
Air Force	Publications (microfilm)	1940-1953
Air Force	Publications (paper)	1954-1968



Photograph from the Army
Student Nurse Individual
Academic Records - 1919-1937

Branch of Service	Archival Record Series	Years
Army	American Expeditionary Forces Card File	1917-1918
Army	Army Hospital Clinical Record Cover Sheets	1906-1959
Army	Award Cards, WWI Army	1918-1940
Army	Awards Precedence Files	1918-1920
Army	Berlin Airlift Device Cards	1948-1949
Army	Chaplain Files	1917-1950
Army	Chemical Warfare Service Officers Index	1941-1959
Army	Courts Martial Records of Trial, General	1917-1976
Army	Courts Martial Records of Trial, Special (resulting in Bad Conduct Discharge)	1939-1976
Army	Courts Martial Summaries, American Expeditionary Forces in Germany	1919-1921
Army	Daily Reports of Changes, US Army	1918-1919
Army	Dependency Folders, U.S. Army	1918-1943
Army	Deserters Vouchers, US Army	1926-1930
Army	Disability Discharges, US Army	1917-1939
Army	Discharge from the Draft, US Army	1918
Army	Discharge Reports, WWI, US Army	1918-1920
Army	District of Columbia National Guard	1887-1945
Army	Individual Civilian Internment Cards	1941-1946
Army	Mexican Border Service	1916-1917
Army	Miscellaneous Unit Records and Name Lists	1912-1957
Army	Morning Reports and Rosters, US Army	1947-1959
Army	Morning Reports, US Army	1912-1946
Army	Muster Rolls and Rosters, US Army	1912-1943
Army	National Guard Papers, WWI, US Army	1916-1919
Army	Nominal Checklist for Report of Sick and Wounded, US Army	1917-1939

Branch of Service	Archival Record Series	Years
Army	Nurses Cards, World War II Army	1944
Army	Nurses (Student) Individual Academic Records, US Army	1919-1937
Army	Officers' Reports of Change	1918
Army	Patient Rosters, US Army	1940-1948
Army	Pay Cards, Army Deserters	1943-1945
Army	Pay Cards, Army Officers	1940-1951
Army	Pay Cards, Army WWI Officers & Nurses	1917-1921
Army	Pay Cards, Contract Nurses, US Army	1933-1940
Army	Pay Cards, Contract Surgeons and Chaplains, US Army	1935-1942
Army	Pay Cards, Field Clerks, US Army	1917-1921
Army	Pay Cards, National Guard Officers	1922-1936
Army	Pay Cards, Regular Army Officers and Field Clerks	1920-1941
Army	Pay Cards, US Army, Reserve Officer Training Corps Students	1920
Army	Pay Cards, Warrant Officers, US Army	1917-1921
Army	Pay Vouchers, Final, Army WWI, Officers & Nurses	1917-1921
Army	Pay Vouchers, Final, Post WWI, WWII, and Post WWII	1926-1950, 1961-1962
Army	Pay Vouchers, US Army Enlisted, WWI (Multiple-name and Single-name)	1917-1921
Army	Payments, Enlisted Men, US Army	1915-1917

Branch of Service	Archival Record Series	Years
Army	Philippine Prisoners of War Card File (QTP in Registry)	1941-1945
Army	Reserve Officer Training Camps: Officers & Candidates for Commission, US Army	1917-1918
Army	Return of Nurse Corps, US Army	1917-1920
Army	Russian Railway Service Corps	1917-1920
Army	SGO (Office of the Surgeon General) Hospital Admission Electronic Data Files	1942-1945, 1950-1954, 1958-1963
Army	United States Soldiers Home Accounts	1900-1926
Marine Corps	Compiled Service Records	1895-1904
Navy	Casualty Reports (IDPFs)	1907-1970
Navy	Individual Deceased Personnel Files (IDPFs)	1964-1975
Navy	Inpatient (Clinical) Record Files Non-Fixed Medical Facilities	1943-1945
Navy	Officer Orders & Officer Personnel Jackets - South Pacific Force	not shown
SSS	Selective Service System - Registration Cards and Classification Ledgers	1940-1975
SSS	Alien Registration Forms	1940-1947
Merchant Mariners	Card Records of Licenses Issued to Merchant Marine Officers	1910-1946
Merchant Mariners	Deceased and War Casualty Seaman's Records	1937-1950

Morning Reports and Unit Rosters

Branch of Service	Record Type	Dates	Access
Army (includes Army Air Corps and Army Air Forces)	Morning Reports & Unit Rosters	November 1, 1912 - 1959	Archival
Army	Morning Reports & Unit Rosters	1960 - 1974	Non-Archival
Air Force	Morning Reports	September 1947 - June 30, 1966	Archival

Final Pay Vouchers and Officer Pay Cards

Final Pay Vouchers: This collection of 19 million records provide name, service number and dates and character of service--the most critical service data elements needed for the reconstruction process.

Berg, Hans, Lt. German War Prisoner.

PERIOD PAID FOR	PAY	QRS.	COL. HEAT AND LIGHT	MILEAGE	DATE OF PAYMENT	QUARTERMASTER	No. OF VOUCHER	DEDUCTIONS INS. L.I. ALL. MR.	REMARKS
Apr 6-30-17									
May 1917									
June 1917	401 39				7-25-17	H.M. Royden	37	Selt # work Captured Apr 6, 1917.	
July 1917	141 67				9-5-17	" "	10	" 44852 Sgt Gallagher, Co	
Aug 1917	141 67				9-5-17	" "	18	" 44852 " " "	
Total pay	\$ 684 73								
Apr 6-1917									No payment made from Aug 31, 1917 - Oct 31, 1917
Oct 31, 1917	1529 76								
Nov 1917	694 73								
Dec 1917	865 03				7-2-1919	Joseph Lee	27	Selt # 65044 Payment 31, 1918	
Jan 1918	83 35				12-11-1918	" "	77	" 39426 returned Payments 1917. Act 14	
Feb 1918	83 35				1-3-1919	" "	45	" 46272 Sgt MacPherson, Co	
Mar 1918	83 35				3-4-1919	" "	54	" 62272 " " " Act 15.0	
Apr 1918	83 35				3-5-1919	" "	38	" 62272 " " " " 13.91	
May 1918	83 35				4-4-1919	" "	37	" 63495 " " " " 15.91	
Jun 1918	83 35				5-5-19	" "	57	" 63495 " " " " 15.90	
Jul 1918	83 35				6-11-19	" "	39	" 63498 " " " " 16 "	
Aug 1918	83 35				7-1-1919	" "	38	" 65144 " " " " 14.8	
Sep 1918	83 35				8-7-1919	" "	19	" 65144 " " " " 14.2	
Oct 1918	83 35				9-19-19	" "	16	" 65144 " " " " 16.66	
Nov 1918	61 12				9-19-19	" "	73	" 65144 final pay "	11.88

Officer Pay Cards for Army service members from World War I and World War II.

The Officer Pay Cards may contain the following information: in date, out date, rank and muster out pay.

These records are an invaluable source for reconstructing basic service information.

Selective Service Records

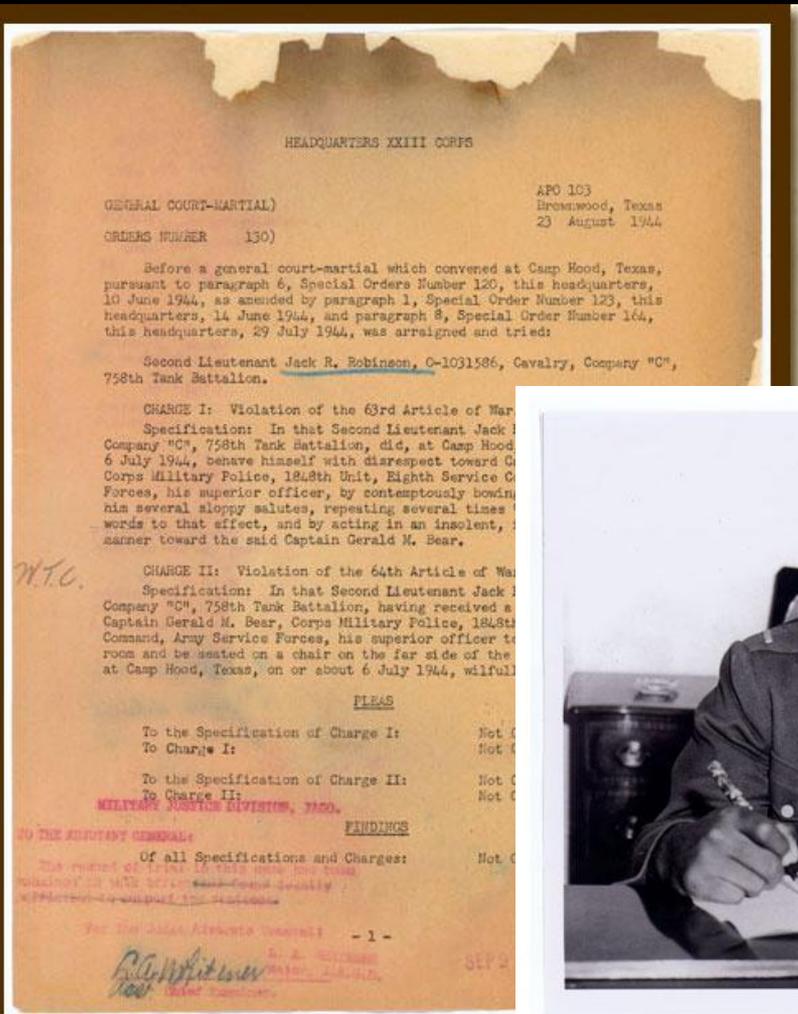
NARA at St. Louis maintains World War II through Vietnam era Selective Service Records – men born **April 28, 1877 to March 28, 1957**

Honorable Disch. 3-1-46.

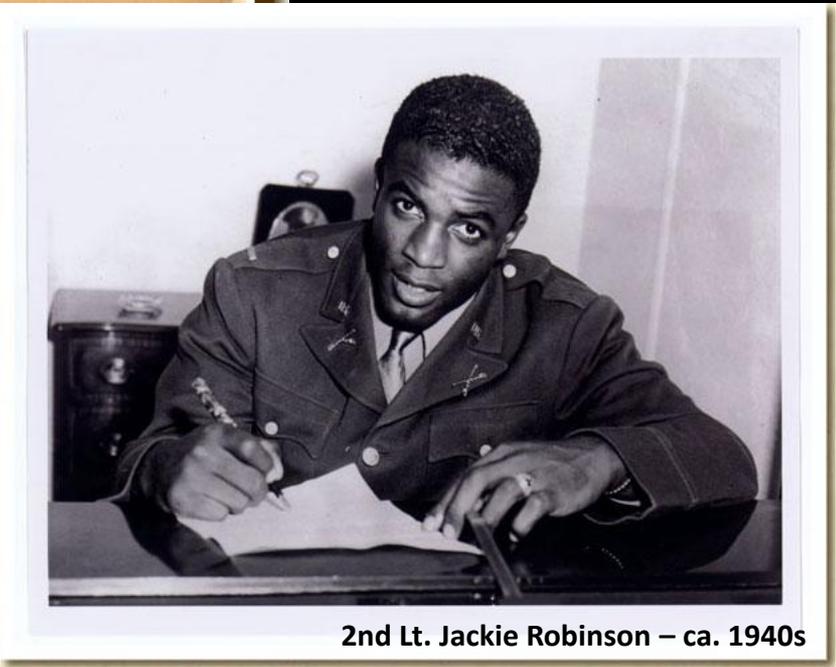
REGISTRATION CARD—(Men born on or after February 17, 1897 and on or before December 31, 1921)

SERIAL NUMBER 906	1. NAME (Print)		ORDER NUMBER
T	Stanley <small>(First)</small>	Frank Musial <small>(Middle) (Last)</small>	T. 10994
2. PLACE OF RESIDENCE (Print)			
55 S. M^s Kean Donora Wash. Pa. <small>(Town, township, village, or city) (County) (State)</small>			
[THE PLACE OF RESIDENCE GIVEN ON THE LINE ABOVE WILL DETERMINE LOCAL BOARD JURISDICTION; LINE 2 OF REGISTRATION CERTIFICATE WILL BE IDENTICAL]			
3. MAILING ADDRESS			
Same <small>[Mailing address if other than place indicated on line 2. If same insert word same]</small>			
4. TELEPHONE	5. AGE IN YEARS	6. PLACE OF BIRTH	
416	31	Donora <small>(Town or county)</small>	
DATE OF BIRTH		7. NAME AND ADDRESS OF PERSON WHO WILL ALWAYS KNOW YOUR ADDRESS	
Nov. 21 1920 <small>(Mo.) (Day) (Yr.)</small>		Lillian Musial - 55 S. M^s Kean Donora, Pa.	
8. EMPLOYER'S NAME AND ADDRESS			
National League St. Louis Base Ball Club - St. Louis, Mo.			
9. PLACE OF EMPLOYMENT OR BUSINESS			
St. Louis Missouri <small>(Number and street or R. F. D. number) (Town) (County) (State)</small>			
I AFFIRM THAT I HAVE VERIFIED ABOVE ANSWERS AND THAT THEY ARE TRUE.			
D. S. S. FORM 1 <small>(Revised 1-1-42)</small>		☆ 890 10-21630-1 Stanley Frank Musial <small>(Registrant's signature)</small>	

Courts-Martial Records



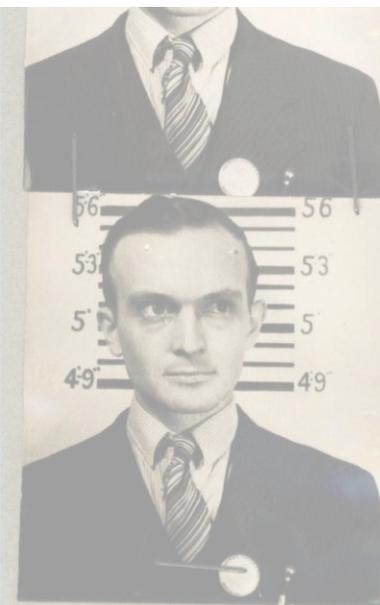
Available are Army General and Special Courts-Martial Records from 1918-1976



2nd Lt. Jackie Robinson – ca. 1940s



Civilian Personnel Records



COOPER, Jordan C.

556 West Taylor, Kokomo, Indiana

Title - Assoc., Inspector

Grade - SP-6

Kit No. -

Plant - Delco Radio Division, Kokomo, Indiana

Age - 28

Height - 5' 6 $\frac{1}{2}$ "

Weight - 135

Color Hair - Brown

Color Eyes - Brown

*Farnsworth, Marion,
Ind*

Civilian Personnel Records

- ✍ Archival records date from the mid-nineteenth century through 1951
 - In the complete custody of NARA
 - Information is available to the public
 - Certain information is restricted under terms of the Freedom of Information Act (5 U.S.C. 552 (b) (6))

- ✍ Non-archival records date 1952 to the present
 - In the custody of the agency that created the record
 - The National Personnel Records Center has physical custody of the records
 - Information is available to the public under FOIA
 - Information is protected by the Privacy Act of 1974



Included in the civilian personnel record holdings are employees who worked for the following agencies...

Umbrella Agencies

Department of Justice

Department of the Treasury

Department of the Interior

Department of Commerce

Department of Agriculture

Department of State

Department of Labor

War Department

U.S. Maritime Service

Civil Service Commission

Department of the Navy

Panama Canal Company

Post Office Department

Veterans Administration

Federal Security Agency

General Services

Administration

Tennessee Valley Authority

Independent Agencies

Library of Congress

Sub - Agencies

- Alaska Railroad, 1903-1951
- Office of Censorship, 1939-1945
- Civilian Conservation Corps, 1933-1943
- Office of Comptroller of the Currency, 1907-1951
- US Customs, 1891-1947
- Office of Defense Transportation, 1941-1949
- Office of Emergency Management, 1941-1944
- Federal Bureau of Prisons, 1919-1947
- Office of Price Administration, 1940-1947
- Reconstruction Finance Corporation, 1932-1947
- War Production Board, 1942-1947
- War Relocation Authority, 1942-1946
- US Housing Corporation, 1918-1933
- US Food Administration, 1917-1919
- US Sugar Equalization Board, 1947
- National Mediation Board, 1920-1926
- US Railroad Administration, 1918-1937
- Fish and Wildlife Service, 1868-1947
- Coast and Geodetic Survey, 1903-1944
- Weather Bureau, 1941-1947
- Bureau of Census, 1900-1947
- Bureau of Accounts, 1936-1947
- Public Buildings and Parks of the National Capital, 1908-1933
- Office of Government Reports, 1935-1948
- Social Security Administration, 1947
- Bureau of Land Management, 1935-1947
- Bureau of Public Debt, 1917-1947
- Bureau of Plant Industry, Soils, and Agriculture, 1908-1946
- US Geological Survey, 1879-1947
- Bureau of Mines, 1910-1947
- Bureau of Indian Affairs, 1850-1947
- National Park Service, 1921-1947
- Bureau of Agricultural Economics, 1912-1951
- Immigration and Naturalization Service, 1898-1947
- Food and Drug Administration, 1906-1947
- Public Health Service, 1915-1949
- Inland Waterways Corporation, 1926-1936
- Farmers Home Administration, 1932-1951
- Bureau of the Mint, 1893-1947
- Office of Territories, 1907-1951
- Soil Conservation Service, 1900-1947
- Bureau of Reclamation, 1902-1947
- Public Buildings Service, 1900-1950
- Agricultural Marketing Service, 1935-1947
- Federal Power Commission, 1929-1947
- Selective Service System, 1861-1951
- Bureau of Dairy Industry, 1945
- War Finance Corporation, 1918-1926
- Maritime Labor Board, 1938-1942
- Foreign Economic Administration, 1940-1945
- Office of Civil Defense, 1941-1945
- Natural Resource Planning Board, 1864-1938
- Public Housing Administration, 1867-1947
- Civil Aeronautics Board, 1943-1947
- Board of Investigation Research – Transportation, 1941-1944
- Federal Public Housing Authority, 1938-1941
- Federal Housing Authority, 1947
- Office of War Information, 1933-1945
- Prison Industries Reorganization Administration, 1935-1940
- Committee for Congested Production Areas, 1943-1945
- Advisory Committee on Education, 1937-1939
- US New York World's Fair, 1937-1941
- Commission on Organization of the Executive Branch of Government (Hoover Commission), 1947-1949
- Rural Electrification Administration, 1936-1947
- Office of Scientific Research and Development, 1941-1947
- Committee of Fair Employment Practice, 1941-1946
- Federal Aviation Administration, 1934-1951
- Smaller War Plants Corporation, 1942-1945
- Office of War Mobilization and Reconversion, 1942-1947
- Price Decontrol Board, 1946-1948
- Office of Housing Expeditor, 1947
- Petroleum Administration for War, 1941-1946
- Federal Crop Insurance Corporation, 1938-1947
- War Assets Administration, 1946-1947
- Bonneville Power Administration, 1937-1947
- Agricultural Research Service, 1900-1947
- Bureau of Engraving and Printing, 1863-1951
- Office of Community War Services, 1941-1945
- National Bureau of Standards, 1941-1947
- National Recovery Administration, 1933-1936
- National Youth Administration, 1937-1941
- United States Shipping Board, 1917-1936
- Works Progress Administration, 1933-1943

Sub - Agencies

- US Soldiers' Home, 1917-1951
- US Coast Guard, 1864-1951
- Administrative Offices of the US Courts, 1939-1951
- American Battle Monuments Commission, 1925-1951
- Bureau of American Ethnology, 1882-1951
- Astrophysical Observatory, 1882-1951
- Atomic Energy Commission, 1947-1951
- Bureau of the Budget, 1921-1951
- Canal Zone Biological Area, 1940-1951
- Central Bureau of Planning and Statistics, 1918-1919
- Central Statistical Board, 1933-1940
- Civil Aeronautics Authority, 1938-1940
- Civil Aeronautics Board, 1940-1951
- Civil Service Commission, 1883-1951
- Colonial Mica Corporation, 1942-1947
- US Commercial Company, 1942-1948
- Commission of Fine Arts, 1925-1951
- Commission on Renovation of the Executive Mansion, 1949-1951
- US Conciliation Service, 1941-1947
- Copper Recovery Corporation, 1942-1943
- Defense Communications Board, 1940-1947
- Defense Home Corporation, 1940-1948
- Division of Defense Housing Coordination, 1940-1942
- Office of Defense Mobilization, 1950-1951
- Defense Plant Corporation, 1940-1945
- Defense Production Administration, 1951
- Defense Supplies Corporation, 1940-1945
- Defense Transportation Administration, 1950-1951
- Disaster Loan Corporation, 1937-1945
- Displaced Persons Commission, 1948-1951
- District of Columbia Juvenile Court, 1938-1951
- District of Columbia Redevelopment Land Agency, 1946-1951
- Council of Economic Advisors, 1946-1951
- Economic Cooperation Administration, 1948-1951
- Economic Stabilization Agency, 1950-1951
- Bureau of Efficiency, 1916-1933
- Electric Home and Farm Authority, 1934-1942
- Executive Office of the President, 1939-1951
- Export-Import Bank of Washington, 1934-1951
- Federal Aviation Commission, 1934-1935
- Federal Civil Defense Administration, 1950-1951
- Federal Communication Commission, 1934-1951
- Federal Coordinator of Transportation, 1933-1936
- Federal Deposit Insurance Corporation, 1933-1951
- Federal Home Loan Bank Administration, 1942-1947
- Federal Home Loan Bank Board, 1932-1942
- Federal Housing Administration, 1934-1951
- Federal Mediation and Conciliation Service, 1947-1951
- Federal National Mortgage Association, 1938-1951
- Federal Power Commission, 1920-1951
- Federal Public Housing Authority, 1942-1947
- Federal Radio Commission, 1927-1934
- Federal Savings and Loan Insurance Corporation, 1934-1951
- Federal Trade Commission, 1914-1951
- Freer Gallery of Art, 1937-1951
- General Accounting Office, 1921-1951
- Government Printing Office, 1861-1951
- Home Loan Bank Board, 1947-1951
- Home Owners Loan Corporation, 1933-1951
- Housing Division (FEAFW), 1933-1937
- Office of Housing Expeditor, 1946-1951
- Housing and Home Finance Agency, 1947-1951
- Indian Claims Commission, 1947-1951
- International Exchange Service, 1882-1951
- Interstate Commerce Commission, 1898-1951
- Juvenile Court of the District of Columbia, 1906-1951
- Liaison Office for Personnel Management, 1939-1951
- Metals Reserve Company, 1940-1945
- US Motor Carrier Claims Commission, 1948-1951
- Mutual Security Agency, 1951
- National Advisory Committee for Aeronautics, 1916-1951
- National Air Museum, 1946-1951
- National Capital Housing Authority, 1934-1951
- National Capital Sesquicentennial Commission, 1947-1951
- National Collection of Fine Arts, 1936-1951
- National Gallery of Art, 1937-1951
- National Labor Board, 1933-1934
- National Labor Relations Board, 1934-1951
- National Mediation Board, 1934-1951
- National Science Foundation, 1951
- National Securities Resources Board, 1947-1951
- National Security Training Commission, 1951
- National Zoological Park, 1882-1951
- Personnel Classification Board, 1923-1932
- Philippine War Damage Commission, 1946-1951
- President's Commission on Economy and Efficiency, 1910-1913
- President's Materials Policy Commission, 1951
- Office of Price Stabilization, 1951
- Public Housing Administration, 1947-1951
- Railroad and Airline Wage Board, 1951
- Railroad Retirement Board, 1934-1951
- Reconstruction Finance Corporation, 1932-1951
- Reconstruction Finance Corporation Mortgage Company, 1935-1947
- Renegotiation Board, 1951
- Office of Rent Stabilization, 1951
- Rubber Development Corporation, 1943-1947
- Rubber Reserve Company, 1940-1945
- Salary Stabilization Board, 1951
- Securities and Exchange Commission, 1934-1951
- Selective Service System, 1940-1951
- Small Defense Plants Administration, 1951
- Smithsonian Institution, 1882-1951
- Special Advisor to the President on Foreign Trade, 1934-1935
- Steel Recovery Corporation, 1942-1943
- Subversive Activities Control Board, 1950-1951
- Tariff Board, 1909-1912
- Tax Court of the United States, 1942-1951
- US Housing Authority, 1934-1942
- US National Museum, 1846-1951
- US Tariff Commission, 1916-1951
- Wage Stabilization Board, 1950-1951
- War Assets Corporation, 1946
- War Claims Commission, 1949-1951
- Board of War Communications, 1940-1947
- War Damage Corporation, 1942-1947
- War Materials, Inc., 1942-1943

Civilian Personnel Records

Record types include:



🍃 Official Personnel Folders (OPFs)

🍃 Service Record Cards (SRCs)

Official Personnel Folders (OPFs)

OPFs may contain the following documents:

- Applications
- Oaths of Office
- Correspondence
 - Appraisals
- Leave and Pay Information
- Letters of Recommendation/Protest
 - Changes in Work Status
 - Photographs
 - Rarely: Vital Records

ADDRESS ALL COMMUNICATIONS TO
LIGHTHOUSE INSPECTOR
BALTIMORE, MD.



Office and Label
VICE
L. H. INSPE.
FIFTH DISTRICT
Cape Henry



Case of a
2nd asst
Light Station
The



MARGARET RAY
working on
office work
work outsi

February 20, 1933.

ing's Daily Reports



PERSONAL HISTORY.

Statement to be prepared by appointee in his own handwriting.

General Customs Regulations of 1874, {
Arts. 1023, 1024, and 1151.

Cat. No. 318 b.

OATH OFFICE.



Rev. Stats. of
the U. S., § 2616.

I, John Tyler, Jr., , having been appointed
an Inspector of Customs

do solemnly swear that I will diligently and faithfully
execute the duties of the said office, and that I will use the best of my

General Land Office
Minister Johnson
Colorado 1st (State and Congressional District) *Denver* (County) *Denver* (City or town) ✓
Clark (City or town) When born? *Nov. 4, 1872* (Date)

Married Divorced Widowed White Colored

AGE OF	POSITION	SALARY	DATE APPOINTED			DATE SEPARATED		
			Month	Day	Year	Month	Day	Year
<i>than</i>	<i>restaurant</i>							

Service Record Cards (SRCs)

SRCs serve as a summary of an individual's employment with a specific agency

SERVICE RECORD CARD. District Maryland.

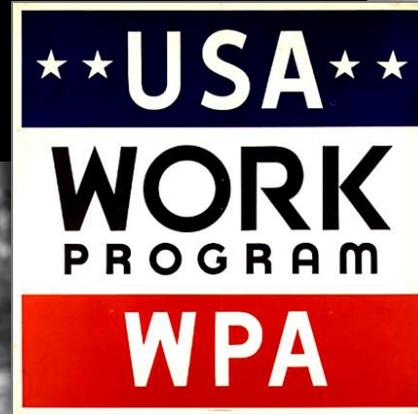
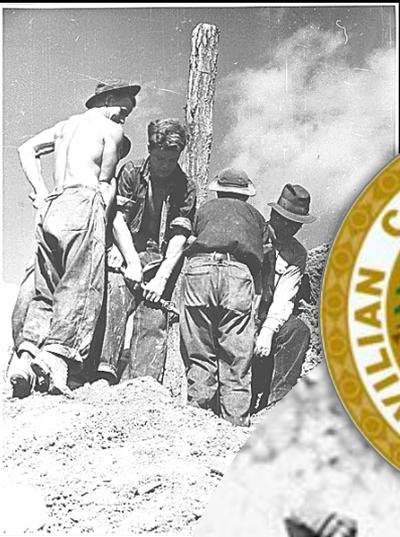
Name as it appears on oath—*pay roll*—surname first.
Love, Benedict B.

PRESENT LEGAL (VOTING) RESIDENCE
 City or town Morganza State Md. County St. Mary's Cong. Dist. 5th

Place of birth Maryland Date of birth Nov. 9, 1874. Manner of appointment No civil service status

STATUS							
Date	Auth. No.	Position	Salary	Exp. Allow.	Roll	Post of Duty	Remarks
1-24-22	10458	Zone Deputy	\$1500			<i>Income</i> Washington, D.C.	Vice-W.H. Price resigned.
6-1-22	15510	" "	1600		W.R.	" "	Promoted.
7-1-22	15780				I.R.		Change all. No.
7-1-23	19099				"		" " "
7-1-24	22485	" "	1860		"	" "	GRADE 1V, Reclass
7-1-25	25436				"		Change all. No.
2-16-26	27967	" "	1920	G V	"	" "	Promotion.
1-1-28	33241	" "	2000	G 5	"	" "	Promotion.
7-1-28	34332	" "	2200	G 5	"	" "	Promoted Act 5/28/28
3-1-29	35088	" "	2300	G 5	"	" "	Promoted.
8-16-30	37502	" "	2400	"	"	" "	"
8-31-33	39661	" "					<i>Separated</i>

2-5868



Also available are the records of the
Civilian Conservation Corps and the
Works Progress Administration

WPA Forms

INDIVIDUAL RECORD
CIVILIAN CONSERVATION CORPS

I. GENERAL INFORMATION:

Serial No. CC 1627 Junior Term of Hawaii (Class) (State)

1. Name Furuya, George Motomu 2. Address P.O. Box 235, Hilo, Hawaii

3. Date of birth August 2, 1925 4. Birthplace Honolulu, Hawaii

5. Nearest relative Entaro Furuya, P.O. box 235, Hilo, Hawaii Territory of Hawaii Father (Name) (Address) (Relationship)

6. Citizenship: *Native born; ~~Foreign born~~ 7. Color Japanese

8. Military or naval service None

9. Education (circle highest grade completed): Grammar school, 1 2 3 4 5 6 7 8; high school, 1 2 3 4; college, 1 2 3 4; other education _____

10. Occupational qualifications:

Occupation	Length of experience
<u>Onomea Sugar Co. Laborer, Agriculture</u>	<u>2 Months</u>
<u>Hilo Sugar Co. " "</u>	<u>2 Months</u>

11. Were you previously a member of the Civilian Conservation Corps? No If so, furnish the following information:

Company	Location	Enrolled	Discharged	Character of discharge

II. OATH OF ENROLLMENT

I, George Motomu Furuya, do solemnly swear (or affirm) that the information given above as to my status is correct. I agree to remain in the Civilian Conservation Corps for a period of 6 months from March 9, 1942, to September 8, 1942, unless sooner released by proper authority, and that I will obey those in authority and observe all the rules and regulations thereof to the best of my ability and will accept such allowances as may be provided pursuant to law and regulations promulgated pursuant thereto. I understand and agree that any injury received or disease contracted by me while a member of the Civilian Conservation Corps cannot be made the basis of any claim against the Government, except such as I may be entitled to under the act of February 15, 1934 (48 Stat. 351; U. S. C. 5: 796), and that I shall not be entitled to any allowances upon release from camp, except transportation in kind to the place at which I was accepted for enrollment. I understand further that any articles issued to me by the United States Government for use while a member of the Civilian Conservation Corps are, and remain, property of the United States Government and that willful destruction, loss, sale, or disposal of such property renders me financially responsible for the cost thereof and liable to trial in the civil courts. I understand further that any infraction of the rules or regulations of the Civilian Conservation Corps renders me liable to expulsion therefrom. So help me God.

Place Hawaii National Park, Hawaii Signature George Motomu Furuya (First name) (Middle initial) (Last name)

* Sworn to and subscribed before me this 9th day of March, nineteen hundred and forty-two.

Herbert R. Rennie
Camp Director, CCC-HNP
Enrolling Officer.

Print or type. Strike out words not applicable. Oath may be taken before any officer. 3-10004

WPA Form 402 Revised 2-15-38 NOTICE TO REPORT FOR WORK ON PROJECT Teton 5

Name Blain, Clarence E. Identification No. 5920-221

Address Jackson, Wyo. Case No. 278 Date Mar. 8, 1939

Sex M Race W Certified Noncertified

Transfer—Yes No From Project No. 701-2-200 to Project No. 701-2-200

Additional information (2-28-39) WPA Form 604

You are asked to report ready for work at 8:00 A. M. P. M. on Thurs., Mar. 9, 1939

at Biological Survey with _____

as Laborer on 701-2-200

Wage class Unskilled

Location of project Jackson, Wyo. Office Manager

Signature of placement officer Earl W. Ladd

(Penalties are provided for illegal signature, transfer, or use of this form)

I HEREBY CERTIFY that I am the person named above as employee:

Employee's signature Clarence E. Blain

Date employee begins work March 9, 1939

Foreman's signature Alvin Nelson

U. S. GOVERNMENT PRINTING OFFICE 16-4100

WPA Form 403 Revised 8-15-38 NOTICE OF TERMINATION OF EMPLOYMENT

Name Blain, Clarence E. Identification No. 5920-225

Address Jackson, Wyoming Case No. 278 Date 3/1/39

Sex M Race W Certified Noncertified

Now working as Laborer (Title of occupation)

at Elk Refuge, Bureau of Biological Survey, Jackson, Wyoming

Effective 8:00 A. M. P. M. on Wednesday, June 1, 1938 your

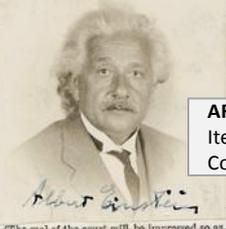
employment will be terminated from Project No. 501-2-118 for the following reason:

Resigned to take up other employment.

Approved by Earl W. Ladd Title Dir. Director

Signature of person issuing order Alvin Nelson

U. S. GOVERNMENT PRINTING OFFICE 16-4101



ARC Identifier 596270
 Item from Record Group 21: Records of District
 Courts of the United States, 1685 - 2004

I, Albert Einstein., do solemnly swear
 (or affirm) that I have read and understand the foregoing; that I do not advocate the over-

Albert Einstein
 Old Grove Rd.
 Nassau Point
 Peconic, Long Island
 August 2nd, 1939

ed States by force or violence; that I am not a member
 that advocates the overthrow of the Government of the
 d that during such time as I am an employee of the
 cate nor become a member of any political party or
 hrow of the Government of the United States by force

F.D. Roosevelt,
 President of the United States,
 White House
 Washington, D.C.

Sir:

Some recent work by E. Fermi and L. Szilard, which has been com-
 municated to me in manuscript, leads me to expect that the element uran-
 ium may be turned into a new kind of energy in the
 mediate future. Certain aspects of this work which have led me
 to call for watchfulness and, if necessary, quick action on the part
 of the Administration. I believe therefore that it is my duty to bring
 to your attention the following facts and recommendations:

This new phenomenon would also lead to the construction of bombs,
 and it is conceivable - though much less certain - that extremely power-
 ful bombs of a new type may thus be constructed. A single bomb of this
 type, carried by boat and exploded in a port, might very well destroy

The development of bombs and underwater weapons can be
 facilitated by the theoretical investigation of explosions.
 The mathematical difficulties are very great and require the
 services of specialists in applied mathematics and physics.
 (Renewal of existing contract)

from the Czechoslovakian mines which she has taken over. That she should
 have taken such early action might perhaps be understood on the ground
 that the son of the German Under-Secretary of State, von Weizsäcker, is
 attached to the Kaiser-Wilhelm-Institut in Berlin where some of the
 American work on uranium is now being repeated.

Yours very truly,
A. Einstein
 (Albert Einstein)

Albert Einstein
 (Signature of employee)

is 8th day of September, A. D. 1943,
New Jersey

Albert Einstein

Apparently von Neumann has got
 Einstein interested in several of the problems
 connected with shaped charges.
 Einstein attended an all-day conference
 that Bushard held about six weeks ago
 those interested in plastic strain, at
 in time there was considerable talk
 to all types of shock waves.

How To Request Records

What information is needed to locate a military personnel record?

- Veteran's complete name as used in service
- Service number
- Branch of service
- Date and place of birth
- Dates of service

For records affected by the 1973 fire additional information such as: place of discharge, last assigned unit, and place of entry into service may be useful.

ENLISTED RECORD AND REPORT OF SEPARATION
HONORABLE DISCHARGE

1. LAST NAME - FIRST NAME - MIDDLE INITIAL Owens, Thurman R		3. ARMY SERIAL NO. 36 908 453	13. GRADE 16F8b46	4. ARM OR SERVICE AAP	5. COMPONENT AUS
4. ORGANIZATION 87th Airdrome SQ AF/O 264		7. DATE OF SEPARATION Aug 46	8. PLACE OF SEPARATION Port Sheridan Ill		
5. PERMANENT ADDRESS FOR MAILING PURPOSES RR 6 Louisville Ill		10. DATE OF BIRTH 6 Feb 19	11. PLACE OF BIRTH Clay County Ill		
12. ADDRESS FROM WHICH EMPLOYMENT WILL BE REPORTED See 9		13. COLOR EYES Brown	14. COLOR HAIR Brown	15. HEIGHT 5 5	16. WEIGHT 130 lbs.
17. NO. BEFORE		18. U.S. CITIZEN X		19. CIVILIAN OCCUPATION AND PAY Pouper, Crane Ladle 6-9.613	

MILITARY HISTORY

22. DATE OF INDUCTION 4 Aug 44	23. DATE OF ENLISTMENT 4 Aug 44	24. DATE OF ENTRY INTO SERVICE 4 Aug 44	25. PLACE OF ENTRY INTO SERVICE Chicago Ill
26. RECEIVED SERVICE X	27. SOCIAL S.S. NUMBER 1	28. COUNTY AND STATE Clay Co Ill	29. HOME ADDRESS AT TIME OF ENTRY INTO SERVICE 907 S Clay St Litchfield Ill
30. HIGHEST OCCUPATIONAL SPECIALTY AND NO. Construction Helper 188		31. MILITARY SPECIALTY AND DATE (See Manual, section on performance help, etc.) MK W/M-1 Rifle	
32. BATTLES AND CAMPAIGNS None			
33. DECORATIONS AND CITATIONS Victory Medal American Theater Ribbon Asiatic Pacific Theater Ribbon 2 Overseas Service Bars Good Conduct Medal			
34. WOUNDS RECEIVED IN ACTION None			

35. LATEST INDUCTION RATES		36. SERVICE OUTSIDE CONTINENTAL U.S. AND RETURN	
SMALL POE	TYPHOID	DATE OF DEPARTURE	DATE OF ARRIVAL
Jul 45	Jun 45	10 Aug 45	14 Sep 45
37. MILITARY RECORD OF SERVICE		38. HIGHEST GRADE HELD	
CONFIDENTIAL SERVICE	PUBLIC SERVICE	27 Jul 40	9 Aug 40
YEARS MONTHS DAYS	YEARS MONTHS DAYS		
1 0 13	1 0 0	TFC 5	

39. FRAG SERVICE
None

40. REASON AND AUTHORITY FOR SEPARATION
Conv'n of Govt AR 615-365 RR 1-1 Demobilization And
TXX AEPMP DTD 1 Jul 46

41. SERVICE SCHOOLS ATTENDED
None

42. EDUCATION (Type, Grade, Credits)

6	0	0
---	---	---

43. SUBJECTS FOR PAY PURPOSES

YEARS MONTHS DAYS	TOTAL	THIRD PAYMENT	44. HOUSER RENT (1)	45. TRAVEL PAY	46. TOTAL AMOUNT, NAME OF DISBURSING OFFICER
2 0 13	300	100		12.45	176.25 J B NICHOLSON 1ST LT FT

INSURANCE NOTICE

47. LIFE INSURANCE	48. ACCIDENTAL DEATH BENEFIT	49. LIFE INSURANCE	50. ACCIDENTAL DEATH BENEFIT
X	X	X	X
Aug 46	Sep 46	6.80	

51. REMARKS (This space for completion of above items or entry of other items specified in W. O. Discussion)

Level Button Issued
ASR Score 2 Sep 45 - 38

52. SIGNATURE OF PERSON BEING SEPARATED
Thurman R Owens

53. PERSONNEL OFFICER (Type name, grade and organization - signature)
J A KIERNAN
1ST LT INF J A Kiernan

WD AGO Form 53-53
1 November 1944

This form contains all service address as WD AGO Form 11 and 12 for military personnel and as Honorable Discharge, which will not be used after receipt of this form.

What information is needed to locate a civilian personnel record?



- Full name of employee and any alternate names or spellings
- Date of birth
- Employing agency/agencies
- Dates of employment
- Location of employment
- Social security number (if known)

What information is needed to locate a CCC or WPA personnel record?



- Full name used at the time of service
- Social Security Number (if known)
- Date of birth
- Place of birth
- Hometown (city and state) at time of employment
- Parents' name
- Spouse's name (for WPA employment)
- Dates of service (day, month and year)
- Location of employment

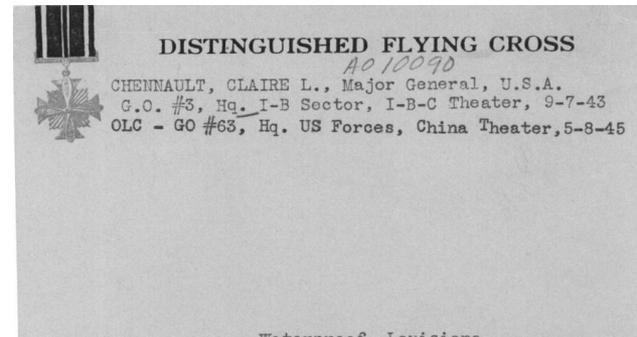
- Forms are available at:
 - Works Progress Administration: Form NA 14137
<http://www.archives.gov/st-louis/archival-programs/civilian-personnel-archival/wpa-holdings-access.html>
 - Civilian Conservation Corps: Form NA 14136
<http://www.archives.gov/st-louis/archival-programs/civilian-personnel-archival/ccc-holdings-access.html>

How do I request copies of Official Military Personnel Files?

Individuals may access these records by:

- Mail a [Standard Form \(SF\) 180, Request Pertaining to Military Records](#) to:

National Personnel Records Center
1 Archives Drive
St. Louis, MO 63138



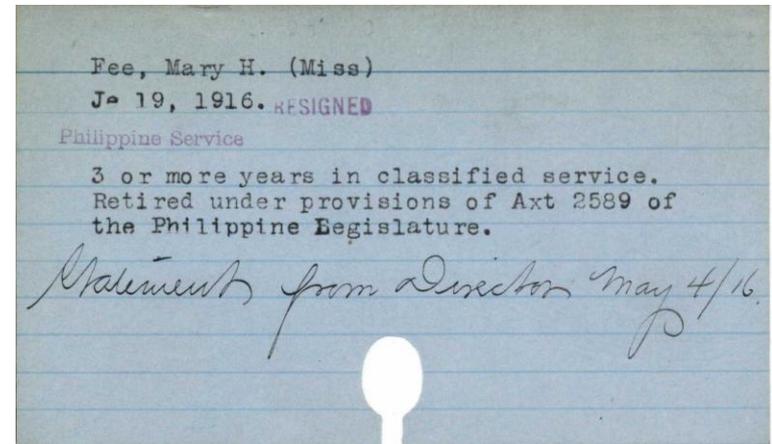
- Fax a Standard Form 180 to: 314-801-9195
- Unaccessioned Federal records requests may also be made online via eVetRecs: <http://www.archives.gov/veterans/military-service-records/index.html> or by visiting the Federal research room, by calling 314-801-0800

How do I request copies of Civilian Personnel Records, Selective Service Records, Courts-Martial Records, and other Auxiliary Series?

Individuals may access these records by:

- **Mail a written request to:**

National Archives & Records
Administration
ATTN: Archival Programs
P.O. Box 38757
St. Louis, MO 63138



- **Fax a request to: 314-801-9187**

Record Reproduction Fees

- **Official Military Personnel Files (OMPFs) and civilian Official Personnel Folders (OPFs)**
 - \$70.00 for records over five pages
 - \$25.00 for records five pages or less
- **Selective Service Records**
 - \$20.00 for a classification ledger
 - \$7.00 for a selective service registration card
- **Service Record Cards (civilian)**
 - \$7.00 per service record card
- **Persons of Exceptional Prominence OMPFs**
 - Paper format: Eighty cents (\$.80) per page
 - Digital format for a fee ranging from \$20 - \$250 depending on the size of the record.
 - * Not every record is presently available in digital format
- **Additional Auxiliary Series (Burial Files, Chaplains Files, etc.)**
 - Eighty cents (\$.80) per page
 - Minimum charge of \$20.00
- **Army General and Special Courts-Martial Records**
 - Tiered fee of \$65.00, \$98.00, \$145.00 depending on the size of the record

Visit NARA at St. Louis' Archival Research Room

Location:

1 Archives Drive
St. Louis, MO 63138

Public Hours:

Tuesday – Friday, (7:30am - 3:45pm CT)

Contact Information:

(314) 801-0850

Stlarr.archives@nara.gov

(314) 801-0608 (Fax)



Appointments are Required

Additional Contact Information

Websites

The National Archives at St. Louis: <http://www.archives.gov/st-louis/archival-programs/index.html>

Military Personnel Records open to the public (62 years in the past from “today’s date”):

<http://www.archives.gov/st-louis/archival-programs/military-personnel-archival/index.html>

Military Personnel Records not yet open to the public: <http://www.archives.gov/st-louis/military-personnel/about-omps.html>

Persons of Exceptional Prominence records: <http://www.archives.gov/st-louis/military-personnel/public/persons-of-prominence.html>

Civilian Personnel Records open to the public (prior to 1952): <http://www.archives.gov/st-louis/archival-programs/civilian-personnel-archival/#written-requests>

Civilian Personnel Records not yet open to the public (1952-present): <http://www.archives.gov/st-louis/civilian-personnel/index.html>

Inquiries can be submitted to:

General archival inquiries: stl.archives@nara.gov

Research room inquiries: stlarr.archives@nara.gov, phone line 314-801-0850

Persons of Exceptional Prominence records: pep.records@nara.gov

Facebook and Twitter inquiries: stlfb.archives@nara.gov

Public Programs: stlpublic.programs@nara.gov, phone line 314-801-0847



Military Personnel Records -- Theresa Fitzgerald: theresa.fitzgerald@nara.gov

Civilian Personnel Records -- Ashley Mattingly: ashley.mattingly@nara.gov



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*inquire@nara.gov***