

**REQUEST FOR RECORDS DISPOSITION AUTHORITY**  
(See Instructions on reverse)

*Wallace* *11/22/81*

TO GENERAL SERVICES ADMINISTRATION,  
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408

1 FROM (AGENCY OR ESTABLISHMENT)  
Defense Logistics Agency

2 MAJOR SUBDIVISION  
Staff Director, Administration

3 MINOR SUBDIVISION  
Resources Management Division

4 NAME OF PERSON WITH WHOM TO CONFER  
Ms. Anne Nicewicz

5 TEL EXT  
274-6234

LEAVE BLANK

JOB NO  
**NCI-361-81-13**

DATE RECEIVED  
**September 22, 1981**

NOTIFICATION TO AGENCY

In accordance with the provisions of 44 U.S.C. 3303a the disposal request, including amendments, is approved except for items that may be stamped "disposal not approved" or "withdrawn" in column 10

**11-23-81** *[Signature]*  
Date Archivist of the United States

6 CERTIFICATE OF AGENCY REPRESENTATIVE

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records, that the records proposed for disposal in this Request of 2 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified

A Request for immediate disposal

B Request for disposal after a specified period of time or request for permanent retention.

C DATE 18 Sep 81	D SIGNATURE OF AGENCY REPRESENTATIVE <i>Preston B. Speed</i> PRESTON B. SPEED	E TITLE Chief, Administrative Management Branch Resources Management Division
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7 ITEM NO	8 DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9 SAMPLE OR JOB NO	10 ACTION TAKEN
1.	<u>Flight Operations (850.50)</u> Documents pertaining to flying operations and flight safety. (Destroy <del>after</del> <sup>WHEN</sup> 6 years <sup>OLD</sup> ).		
2.	<u>Specialized Safety (850.51)</u> Documents regarding safety programs related to specialized safety and aircraft ground safety. (Destroy <del>after</del> <sup>WHEN</sup> 6 years <sup>OLD</sup> ).	New	
3.	<u>Contractors Flight Operations (850.52)</u> Case files pertaining to individual contractor flight operations and flight safety programs. (Destroy <del>after</del> <sup>WHEN</sup> 3 years <sup>OLD</sup> or when no longer needed for current operations, whichever is later.)		

*Closed Out: 12-3-81: K.T.D. Copy to INC, 2NC, 3FNLD, 4NC, 5NCLC, 5NC-1, 6NCP, 7NC, 8NC-L, 9NMM*

*Changes made with DLA concurrence.*

## Request for Records Disposition Authority – Continuation

JOB NO

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7 ITEM NO	8 DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9 SAMPLE OR JOB NO	10 ACTION TAKEN
4	<p><u>Contractors Specialized Safety (850.53)</u></p> <p>Case files pertaining to individual contractor specialized safety and aircraft ground safety.</p> <p>(Destroy <del>after</del> <sup>WACN</sup> 3 years <sup>OLD</sup>, or when no longer needed for current operations, whichever is later.)</p>	New	