

REQUEST FOR RECORDS DISPOSITION AUTHORITY <i>(See Instructions on reverse)</i>		LEAVE BLANK	
TO GENERAL SERVICES ADMINISTRATION NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408		JOB NO NI-31388-4	DATE RECEIVED 3-1-88
1 FROM (Agency or establishment) Defense Intelligence Agency		NOTIFICATION TO AGENCY	
2 MAJOR SUBDIVISION [REDACTED]		In accordance with the provisions of 44 USC 3303a the disposal request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10 if no records are proposed for disposal, the signature of the Archivist is not required	
3 MINOR SUBDIVISION [REDACTED]			
4 NAME OF PERSON WITH WHOM TO CONFER [REDACTED]			
5 TELEPHONE EXT [REDACTED]		DATE 8/24/88	ARCHIVIST OF THE UNITED STATES <i>Clausen</i>
6 CERTIFICATE OF AGENCY REPRESENTATIVE			
<p>I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records, that the records proposed for disposal in this Request of <u>2</u> page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified, and that written concurrence from the General Accounting Office, if required under the provisions of Title 3 of the GAO Manual for Guidance of Federal Agencies, is attached</p> <p>A GAO concurrence <input type="checkbox"/> is attached, or <input checked="" type="checkbox"/> is unnecessary</p>			
8 DATE 22 Feb 88	9 SIGNATURE OF AGENCY REPRESENTATIVE [REDACTED]		10 TITLE [REDACTED]
7 ITEM NO	8 DESCRIPTION OF ITEM <i>(With Inclusive Dates or Retention Periods)</i>	9 GRS OR SUPERSEDED JOB CITATION	10 ACTION TAKEN <i>(NARS USE ONLY)</i>
1	<p>NEW ITEMS (Logistics and Engineering Records) Copies of 846 COST DATA. Correspondence/documents pertaining to the cost of the Defense Intelligence Analysis Center (DIAC).</p> <ul style="list-style-type: none"> a. Building cost data b. Construction cost data c. Construction funding d. Incremental cost and funding e. Construction funding (General Defense Intelligence Program (GDIP)). <p>TEMPORARY - Cut off when project complete and destroy when no longer needed.</p>		
2	<p>856 DIAC OCCUPANCY PLANS. Letters and reports pertaining to occupancy planning for the DIAC.</p> <ul style="list-style-type: none"> a. Joint occupancy with builder 		

*copy sent to agency
8/30/88*

REQUEST FOR RECORDS DISPOSITION AUTHORITY – CONTINUATION

JOB NO

PAGE

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7 ITEM NO.	8 DESCRIPTION OF ITEM <i>(With Inclusive Dates or Retention Periods)</i>	9. GRS OR SUPERSEDED JOB CITATION	10. ACTION TAKEN <i>(NARS USE ONLY)</i>
	b. DIAC occupancy planning c. DIAC occupancy planning workshops TEMPORARY - Cut off when project completed. Contracting Office: Turn over to logistics for implementation. Logistics office: Destroy when no longer needed by agency. Hold for 2 years after completion of project then destroy.		
3	860 DIAC PERSONNEL. Correspondence, charts, records per- taining to personnel concerns, briefings, manning, etc. a. DIAC manpower b. DIAC personnel by location c. DIAC personnel briefings d. DIAC workforce Destroy when no longer needed by agency. TEMPORARY - cut off when project completed then destroy.		
4	862 DIAC SUPPORT. Agreements and plans concerning support for the DIAC. a. Host-Tenant Agreements b. Support Agreements c. DIAC Integrated Support Plan d. NCPC - Correspondence between DIA and the National Capital Planning Commission. e. WMATA - Correspondence between DIA and Washington Metro- politan Area Transportation Authority conferring transportation agreements/arrangements for the DIAC. TEMPORARY - Cut off when agreements/plans end, hold 1 year then destroy.		

Redactions have been made to this record control schedule pursuant to 5 U S C 552(b)(3) with the corresponding statute 10 U S C 424, which protects from disclosure the "organization or any function of, and certain information pertaining to, employees of the Defense Intelligence Agency " You will need to submit a Freedom of Information Act (FOIA) request to the Office of the General Counsel for the withheld information

[http //www archives gov/foia/](http://www.archives.gov/foia/)