

**REQUEST FOR AUTHORITY
TO DISPOSE OF RECORDS**

(See Instructions on Reverse)

AFU

9 items
TO: GENERAL SERVICES ADMINISTRATION
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408

LEAVE BLANK	
DATE RECEIVED DEC 30 1974	JOB NO. NC-AFU-75-32
NOTIFICATION TO AGENCY	
In accordance with the provisions of 44 U.S.C. 3303a the disposal request, including amendments, is approved except for items that may be stamped "disposal not approved" or "with-drawn" in column 10.	
<i>2-12-75</i> (Date)	<i>James B. Rhoads</i> Archivist of the United States

1. FROM (AGENCY OR ESTABLISHMENT)
DEPARTMENT OF THE AIR FORCE
2. MAJOR SUBDIVISION
DIRECTORATE OF ADMINISTRATION
3. MINOR SUBDIVISION
DOCUMENTATION SYSTEMS DIVISION
4. NAME OF PERSON WITH WHOM TO CONFER
Mr. C. J. Phillips 11
5. TEL. EXT.
X29232
6. CERTIFICATE OF AGENCY REPRESENTATIVE:

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records; that the records proposed for disposal in this Request of 3 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified.

19 DEC 1974

Date

Herbert G. Geiger
(Signature of Agency Representative)

HERBERT G. GEIGER, Chief
Documentation Systems Division
Directorate of Administration

(Title)

7. ITEM NO.	8. DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9. SAMPLE OR JOB NO.	10. ACTION TAKEN
	<p align="center">QUALITY ASSURANCE PROGRAM (QAP) (Table 177-XX)</p> <p>The purpose of this submission is to establish disposition criteria for documentation relating to the quality assurance program established under provisions of AFM 177-10. Documentation is used by the Accounting and Finance Center, MAJCOMS, comptroller, and accounting and finance activities to monitor and evaluate effectiveness, monitor corrective action, issue reports, eliminate discrepancies and improve the quality of accounting and finance operations as well as to prevent errors and improve quality of performance and services rendered.</p> <p>Proposed table composed and submitted by the Air Force Accounting and Finance Center, which is the office of primary responsibility for subject matter documentation throughout the Air Force.</p> <p align="center">(Copy being submitted concurrently to GAO)</p>		

Copy to Agency, WNRC, Denver 2/14/75