

REQUEST FOR RECORDS DISPOSITION AUTHORITY
(See Instructions on reverse)

LEAVE BLANK	
JOB NO NC 1 A4 77 113	
DATE RECEIVED 7 MAR 1977	
NOTIFICATION TO AGENCY	
In accordance with the provisions of 44 U.S.C. 3303a the disposal request, including amendments, is approved except for items that may be stamped "disposal not approved" or "withdrawn" in column 10.	
WITHDRAWN	
Date	Archivist of the United States

TO: **GENERAL SERVICES ADMINISTRATION,
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408**

1. FROM (AGENCY OR ESTABLISHMENT)

Department of the Army

2. MAJOR SUBDIVISION

The Adjutant General Center

3. MINOR SUBDIVISION

Records Management Division

4. NAME OF PERSON WITH WHOM TO CONFER

Lillian B. Faison

5. TEL. EXT

693-1937

6. CERTIFICATE OF AGENCY REPRESENTATIVE:

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records; that the records proposed for disposal in this Request of 1 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified.

A Request for immediate disposal.

B Request for disposal after a specified period of time or request for permanent retention.

C. DATE	D. SIGNATURE OF AGENCY REPRESENTATIVE <u>Guy B. Oldaker</u>	E. TITLE Acting Chief, Records Mgt Div
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7. ITEM NO.	8. DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9. SAMPLE OR JOB NO.	10. ACTION TAKEN
7.	<p>Unit Identification Code (UIC) Files (FN 207-07, AR 340-18-2). Documents relating to the assignment and registration of parent unit Unit Identification Codes. The UIC is a six-character alphabetic-numeric code which uniquely identifies an organization. The UIC and its associated organization number, branch and level represent a single permanent identifier for that organization.</p> <p>Disposition: Office performing Army-wide staff responsibility: Permanent. Other offices: Destroy after 2 years.</p> <p>Request authority to establish disposition standard described above for UIC Files. These records accumulate in office of the Deputy Chief of Staff for Operations and Plans. Present volume is 2 linear feet with an annual accumulation of approximately 3/4 linear feet. They will be offered to the National Archives after 25 years. Each organization or unit in the Army has an identification code or UIC. DCSOPS is responsible for the assignment of UICs which are permanent for the life of the organization or unit. Records are filed alpha-numerically by UIC number.</p>		WITHDRAWN