

REQUEST FOR RECORDS DISPOSAL AUTHORITY
(See Instructions on reverse)

LEAVE BLANK

JOB NO

NCI 330 78 6

DATE RECEIVED

25 JAN 1978

NOTIFICATION TO AGENCY

In accordance with the provisions of 44 U.S.C. 3303a the disposal request, including amendments, is approved except for items that may be stamped "disposal not approved" or "withdrawn" in column 10.

7-10-78
Date

acting

James E. O'Neill
Archivist of the United States

TO GENERAL SERVICES ADMINISTRATION,
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408

1. FROM (AGENCY OR ESTABLISHMENT)

Office of the Secretary of Defense.

2. MAJOR SUBDIVISION

Assistant Secretary of Defense (C)

3. MINOR SUBDIVISION

Washington Headquarters Services Records Manager

4. NAME OF PERSON WITH WHOM TO CONFER

J. E. HAINES

5. TEL EXT

695-0970

6. CERTIFICATE OF AGENCY REPRESENTATIVE

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records; that the records proposed for disposal in this Request of 1 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified.

A Request for immediate disposal.

B Request for disposal after a specified period of time or request for permanent retention.

C. DATE

16 Jan 78

D. SIGNATURE OF AGENCY REPRESENTATIVE

James S. Nash

E. TITLE

Records Administrator

7. ITEM NO

8. DESCRIPTION OF ITEM
(With Inclusive Dates or Retention Periods)

9. SAMPLE OR JOB NO.

10. ACTION TAKEN

1.

Military Assistance Program DSAA (AR) 1000

This is a machine-readable record, tape resident recording Military Assistance Program deliveries in material or services for participating countries. See attached GSA Form 7036.

(a) Master Program/Delivery Detail Tape--PERMANENT. Make available to NARS when no longer required for reference.

(b) MAP Delivery Summary File and CFD Summary File--TEMPORARY. Scratch when 5 years old or no longer required for reference, whichever is later.

(c) Quarterly Files--TEMPORARY. Scratch when 5 years old or no longer required for reference, whichever is later.

Pen & ink changes cleared with OSD (Haines),

1-26-78

16-16-78 gm

MA 7-17-78 NNB
NNM, NNR, NEW 3 items