

REQUEST FOR RECORDS DISPOSITION AUTHORITY (See Instructions on reverse)		LEAVE BLANK	
TO GENERAL SERVICES ADMINISTRATION NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408		JOB NO NI-59-87-16	DATE RECEIVED 9-25-87
1 FROM (Agency or establishment) Administration (A)		NOTIFICATION TO AGENCY	
2 MAJOR SUBDIVISION Executive Office (EX)		In accordance with the provisions of 44 U.S.C. 3303a the disposal request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10. If no records are proposed for disposal, the signature of the Archivist is not required.	
3 MINOR SUBDIVISION Management (MGT)		ARCHIVIST OF THE UNITED STATES	
4 NAME OF PERSON WITH WHOM TO CONFER Willie Gee	5 TELEPHONE EXT 647-6023	DATE 9/15/87	<i>C. Anderson</i>
6 CERTIFICATE OF AGENCY REPRESENTATIVE			

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records, that the records proposed for disposal in this Request of 1 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified, and that written concurrence from the General Accounting Office, if required under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies, is attached

A GAO concurrence is attached, or is unnecessary

B DATE 9/15/87	C SIGNATURE OF AGENCY REPRESENTATIVE Kathleen M. Lannon <i>K. Lannon</i>	D TITLE Chief, Records Management Staff
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7 ITEM NO	8 DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9 GRS OR SUPERSEDED JOB CITATION	10 ACTION TAKEN (NARS USE ONLY)
	<p><u>A/OASIS Study (A Statistical Method for the Objective Analysis for Reporting and Staff Efficiency)</u></p> <p>Documents relating to a management study for an integrated resource management system for the Department of State. The study addressed: Organizations, Jobs, Resources, and Technology.</p> <p>Consist of reports, studies, analysis, answer sheets, memoranda, correspondence, instructions, evaluations, sample telegrams, airgrams and related documents. The materials are organized into five volumes on the pilot study.</p> <p>Volume: 5 cubic feet Annual Accumulation: none</p> <p><u>Destroy when 25 years old.</u></p>		