

REQUEST FOR RECORDS DISPOSITION AUTHORITY <i>(See Instructions on reverse)</i>		LEAVE BLANK	
TO: GENERAL SERVICES ADMINISTRATION NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408		JOB NO.	N1-59-91-13
1. FROM (Agency or establishment) DEPARTMENT OF STATE		DATE RECEIVED	12/10/90
2. MAJOR SUBDIVISION Executive Secretariat		NOTIFICATION TO AGENCY	
3. MINOR SUBDIVISION		In accordance with the provisions of 44 U.S.C. 3303a the disposal request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10. If no records are proposed for disposal, the signature of the Archivist is not required.	
4. NAME OF PERSON WITH WHOM TO CONFER	5. TELEPHONE EXT.	DATE	ARCHIVIST OF THE UNITED STATES
		11/23/91	
6. CERTIFICATE OF AGENCY REPRESENTATIVE			

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records; that the records proposed for disposal in this Request of 3 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified; and that written concurrence from the General Accounting Office, if required under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies, is attached.

A. GAO concurrence: is attached; or is unnecessary.

B. DATE	C. SIGNATURE OF AGENCY REPRESENTATIVE	D. TITLE
11/26/90		Chief, Records Service Center

7. ITEM NO.	8. DESCRIPTION OF ITEM <i>(With Inclusive Dates or Retention Periods)</i>	9. GRS OR SUPERSEDED JOB CITATION	10. ACTION TAKEN <i>(NARS USE ONLY)</i>
1.	<p>RECORDS RELATING TO PARTICIPATION IN THE OPERATION'S COORDINATING BOARD</p> <p><u>Miscellaneous Files, 1953-1961.</u></p> <p>Minutes of meetings, reports, memorandums, agendas, drafts, telegrams, briefing materials, correspondence, notes, chits, and other material. Records relate to a wide variety of Operation Coordinating Board activities that relate to the Department of State.</p> <p>Volume on hand: 5 feet Annual accumulation: 0</p> <p>Lot 62D430 RSC boxes 1367-1371</p> <p>PERMANENT. Transfer to the National Archives immediately.</p>		

Copies sent to agency, NAW, NWT 12/9/90

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7. ITEM NO.	8. DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9. GRS OR SUPERSEDED JOB CITATION	OF 10. ACTION TAKEN (NARS USE ONLY)
2.	<p><u>Regional and Country Operations Files, 1953-1961.</u></p> <p>Arranged alphabetically by name of country or region. Memorandums, reports, extracts, notes, chits, briefing, correspondence, telegrams, agendas, operations plans, documents, and other material. The files document Department of State involvement in the activities of the Operations Coordinating Boards^{as} they relate to countries and regions.</p> <p>Volume on hand: 7 feet Annual accumulation: 0</p> <p>Lot 62D430 RSC boxes 1372-1378</p> <p>PERMANENT. Transfer to the National Archives immediately.</p>		
3.	<p><u>Subject and Special Files, 1953-1961.</u></p> <p>Arranged alphabetically by subject. Extracts, operations plans, documents, reports, memorandums, notes, chits, briefing material, correspondence, telegrams, agendas, and other material. Records relate to the organization, activities, and plans of the Department of State in the Operations Coordinating Board.</p> <p>Volume on hand: 5 feet Annual accumulation: 0</p> <p>Lot 62D430 RSC boxes 1379-1383</p> <p>PERMANENT. Transfer to the National Archives immediately.</p> <p>RECORDS RELATING TO PARTICIPATION IN THE NATIONAL SECURITY COUNCIL</p>		
4.	<p><u>Records Relating to Policy Papers, 1947-1961.</u></p> <p>Memorandums, briefing materials, correspondence, documents, chits, notes, drafts, reports, and other material. Records cover Department of State input and comments on NSC policy papers.</p> <p>Volume on hand: 22-1/2 feet Annual accumulation: 0</p>		

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5.	<p>Lot 63D351 RSC boxes 4205-4224 Lot 66D95 RSC boxes 1800-1802 (partial)</p> <p>PERMANENT. Transfer to the National Archives immediately.</p> <p><u>Subject Files, 1947-1963.</u></p> <p>Memorandums, briefing material, documents, correspondence, drafts, notes, chits, reports, agendas, minutes of meetings, and other material. Files relate to general Department of State participation in the National Security Council.</p> <p>Volume on hand: 8-1/2 feet Annual accumulation: 0</p> <p>Lot 66D95 RSC boxes 1798-1799 RSC boxes 1802 (partial)-1805 Lot 66D148 RSC boxes 1555-1557</p> <p>PERMANENT. Transfer to the National Archives immediately.</p>		
6.	<p><u>Logs and Distribution Sheets, n.d.</u></p> <p>Lot 66D95 RSC box 1797</p> <p>Destroy immediately.</p>	GRS 23, Item 8	