

REQUEST FOR RECORDS DISPOSITION AUTHORITY		JOB NUMBER N1-59-99-1	
To NATIONAL ARCHIVES and RECORDS ADMINISTRATION (NIR) WASHINGTON, DC 20408		DATE RECEIVED 9/29/98	
1 FROM (Agency or establishment) UNITED STATES INFORMATION AGENCY		NOTIFICATION TO AGENCY	
2 MAJOR SUBDIVISION		In accordance with the provisions of 44 U S C 3303a, the disposition request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10	
3 MINOR SUBDIVISION			
4 NAME OF PERSON WITH WHOM TO CONFER	5 TELEPHONE	DATE	ARCHIVIST OF THE UNITED STATES
<i>Shelia Prince, MAOL</i>	<i>619-5479</i>	<i>1-6-99</i>	<i>John W. Carl</i>
6 AGENCY CERTIFICATION I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal on the attached ____ page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified, and that written concurrence from the General Accounting Office, under the provisions of Title 8 of the GAO manual for Guidance of Federal Agencies, <input type="checkbox"/> is not required, <input type="checkbox"/> is attached, or <input type="checkbox"/> has been requested			
DATE	SIGNATURE OF AGENCY REPRESENTATIVE	TITLE	
<i>9/17/98</i>	<i>Cathy T. Chikes</i> <i>Cathy Chikes</i>	Chief of Overseas Support Staff	
7 Item No	8 DESCRIPTION OF ITEM AND PROPOSED DISPOSITION	9 GRS OR SUPERSEDED JOB CITATION	10 ACTION TAKEN (NARA USE ONLY)
	<p>This schedule covers records of the Department of State transferred to the custody of the United States Information Agency upon creation of USIA in 1953.</p> <p>International Information Program (IIA) International Broadcasting Service (IBS)</p> <p>Please see attached sheets</p>		

JAN 15 1999 *NR*

*copy to Agency
NWML, NWCT*

INTERNATIONAL INFORMATION ADMINISTRATION
{ IIA }
International Broadcasting Service
{ IBS }

Assistant Administrator for International Broadcasting

1. SUBJECT FILES, 1947-1952

Arranged by subject, by IIA component, or by type of records. Memorandums, memorandums of conversation, minutes of meetings, correspondence, notes, chits, reports, speeches and statements, opinion reports, briefing materials, telegrams, and other material relating to overall policy and direction of the International Broadcasting Service.

WNRC Acc. No. 306-63A190 boxes 176-178

WNRC Acc. No. 306-68A5160 box 2

WNRC Acc. No. 306-63A190 boxes 190-203

PERMANENT. Transfer to the National Archives immediately. ✓

Appraisal: Within the international information program, these records are the highest level documentation of the U.S. international broadcasting program. As such, they contain unique and important documentation relating to the overall policy and direction of that program during the early years of the Cold War. They are similar to other IIA records that have been designated as permanent. These files will also fill gaps in the existing files on the Department of State's stewardship of the international information program. ✓

2. VOICE OF AMERICA (VOA) HISTORICAL FILES, 1946-1952

Arranged by subject. Memorandums, scripts, notes, chits, clippings, correspondence, reports, minutes of meetings, speeches and statements, and other material relating to the post-World War II continuation of the Voice of America (VOA), management and direction of the program, and controversies surrounding its programming.

WNRC Acc. No. 306-61A497 boxes 12-18

PERMANENT. Transfer to the National Archives immediately. ✓

Appraisal: These files contain unique and important documentation relating to the history of the Voice of America. Specific topics include the VOA effectiveness, jamming, programming, and the MacArthur controversy. They complement the records covered by Item 1 and like them fill gaps in the existing files on the Department of State's stewardship of the international information program. ✓

Washington Representative

3. SUBJECT FILES, 1948-1953

Arranged by subject. Memorandums, Operations Memorandums, reports, correspondence, notes, chits, statements, and other material relating to the international broadcasting program.

WNRC Acc. No. 306-~~63~~^{61A176}A176 box 139

PERMANENT. Transfer to the National Archives immediately. ✓

Appraisal: These files contain unique and important documentation relating to policy and direction of the U.S. international broadcasting program. Of particular interest is documentation relating to coverage of domestic political affairs. These files complement those covered by Item 1, and like them fill gaps in the existing files on the Department of State's stewardship of the international information program. ✓

Program Manager { IRP }

4. SUBJECT FILES, 1947-1953

Arranged by subject. Memorandums, reports, Operations Memorandums, drafts, notes, chits, documents, country plans, scripts, minutes of meetings, and other material relating to the overall direction of programming.

WNRC Acc. No. 306-62A619 boxes 12-14

PERMANENT. Transfer to the National Archives immediately. ✓

Appraisal: These files contain significant amounts of unique and important documentation relating to international broadcasting programming. These records will be a useful and valuable complement to the records found in Item 1 and fill gaps in the existing records relating to the Department of State's stewardship of the international broadcasting program. ✓

5. RECORDS RELATING TO THE NEAR EAST AND SOUTH ASIA, 1949-1953

Arranged by subject. Memorandums, policy papers, correspondence, reports, minutes of meetings, country plans, reception reports, notes, chits, Operations Memorandums, telegrams, scripts, and other material relating to the international broadcasting program for the Near East and South Asia.

WNRC Acc. No. 306-63A190 boxes 187-188

PERMANENT. Transfer to the National Archives immediately. ✓

Appraisal: These files include unique and important documentation relating to the establishment of policy and programs aimed at the Near East and South Asia. Included are files on audience surveys and the Working Group on Materials for Arab and Other Moslem Countries. They are a useful complement to the records covered by Item 4, and like them, fill gaps in the existing files on the Department of State's stewardship of the international information program. ✓

6. COUNTRY REQUESTS FILES, 1948-1953

Arranged by name of city. Correspondence, despatches, Operations Memorandums, and telegrams relating to requests for and shipping of copies of VOA recordings.

WNRC Acc. No. 306-61A497 boxes 20-21

Destroy immediately. ✓

Appraisal: These records do not warrant preservation in the National Archives. They document routine and facilitative matters such as requests for VOA recordings and related materials. Similar records for the present are scheduled as disposable. ✓

Chief Engineer
{IRD}

7. ENGINEERING RECORDS, 1950-1953

Arranged by subject. Briefing material, reports, surveys, memorandums, correspondence, notes, chits, despatches, telegrams, and other material relating to the development and implementation of technical capabilities and projects relating to international broadcasting.

WNRC Acc. No. 306-61A497 box 19

PERMANENT. Transfer to the National Archives immediately. ✓

Appraisal: These files contain unique and important documentation relating to technical aspects of the U.S. international broadcasting program during the early years of the Cold War. Specific topics include facilities expansion, Project Vagabond, and X-Day planning. These files complement those covered by Item 1, and like them fill gaps in the existing files on the Department of State's stewardship of the international information program. ✓

8. STATION STATUS LEDGERS

Arranged by country and subject. Memorandums, telegrams, reports, notes, chits, and other material relating to the status of transmitting stations.

WNRC Acc. No. 306-67A222 boxes 39-42

Destroy immediately. ✓

Appraisal: These records do not warrant preservation in the National Archives because they are low-level and deal with generally facilitative matters. Anything of true significance will be documented in higher level records either already designated as permanent or recommended for permanent retention on this schedules. ✓

9. CONFERENCE DOCUMENTS, 1947-1951

Arranged by conference. Copies of processed documents handed out at international conferences relating to telecommunications matters.

WNRC Acc. No. 306-63A190 boxes 257-262

Destroy immediately. ✓

Appraisal: These records do not warrant preservation in the National Archives. This is simply a reference file of processed documents collected at international conferences. The records reflect no U.S. Government policy or action. Documentation on U.S. participation in these conferences is already designated as permanent. ✓

Facilities Manager
{IRF}

10. SUBJECT FILES, 1948-1953

Arranged by subject and type of records. Correspondence, memorandums, notes, chits, reports, drafts, press releases, and other material relating to facilities.

WNRC Acc. No. 306-61A497 boxes 22-36

Destroy immediately. ✓

Appraisal: These records do not warrant preservation in the National Archives. They constitute the files maintained by an individual and largely document routine and facilitative matters such as budget and personnel matters. The important issues dealt with by IRF are adequately documented in higher level records recommended for permanent retention. ✓

11. SIGNAL STRENGTH AND PROPAGATION RECORDS, 1952

Unarranged. Graphs of field intensity recordings of radio stations.

WNRC Acc. No. 306-61A176 box 142

Destroy immediately. ✓

Appraisal: These records do not warrant preservation in the National Archives. The records are totally disorganized and provide no useful information regarding the U.S. international broadcasting program. ✓

Concurrence:

Dennis Sokol

Dennis Sokol, Director (B/PA)
Director of Administration IBB

8/11/98

Date

Lorie Nierenberg

Lorie Nierenberg, GC
Office of the General Counsel

9/15/98

Date