

REQUEST FOR RECORDS DISPOSAL AUTHORITY
(See Instructions on reverse)

M. J. Yoder

TO **GENERAL SERVICES ADMINISTRATION,
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408**

1 FROM (AGENCY OR ESTABLISHMENT)
Department of State

2 MAJOR SUBDIVISION
Bureau of Economic & Business Affairs

3 MINOR SUBDIVISION
Office of Aviation

4 NAME OF PERSON WITH WHOM TO CONFER
Paul F Murphy

5 TEL EXT
632-8806

LEAVE BLANK

JOB NO
NC1-59-82-9

DATE RECEIVED
March 4, 1982

NOTIFICATION TO AGENCY

In accordance with the provisions of 44 U.S.C. 3303a the disposal request, including amendments, is approved except for items that may be stamped "disposal not approved" or "withdrawn" in column 10

SIGNATURE OF THE ARCHIVIST IS NOT REQUIRED FOR APPROVAL OF PERMANENT RETENTION OF RECORDS

Date _____ Archivist of the United States

6 CERTIFICATE OF AGENCY REPRESENTATIVE

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records, that the records proposed for disposal in this Request of 1 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified

A Request for immediate disposal

B Request for disposal after a specified period of time or request for permanent retention

C DATE <i>3-28-82</i>	D SIGNATURE OF AGENCY REPRESENTATIVE <i>William F. Farrell</i>	E TITLE Chief, Records Management Staff
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7 ITEM NO	8 DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9 SAMPLE OR JOB NO	10 ACTION TAKEN
1	Office of Aviation Country/Subject Files These records document the activities of the Office of Aviation in developing policy recommendations and programs concerning international aviation. The material covers all aspects of aviation negotiations with foreign countries including coordination and cooperation with FAA and CAB. The types of material include telegrams, airgrams, correspondence, memorandums, Diplomatic Notes, copies of CAB Dockets/Orders and Intelligence Reports. Approximately 60 to 70 percent of the material in this file is duplicated in the Department's Central Foreign Policy File. The initial block of these files covers a period from 1945 thru 1979. Subsequent files will be blocked on a 3 5 year basis. PERMANENT. RETIRE TO WNRC WHEN ⁵ YEARS OLD. OFFER TO THE NATIONAL ARCHIVES WHEN 25 YEARS OLD <i>in 5 year blocks.</i> Volume: 105 Cubic Feet (1945-79) Annual Accumulation: 5 Cubic Feet Arrangement: Country/Subject	X	

Office not needed 1981-82

1 item

115-107
MDCS not necessary. MH

*Closed Out: 5-28-82: (T.B.)
Copy to NEW, NNB, NNF & Agency*