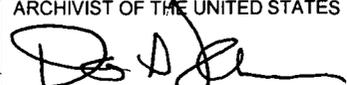
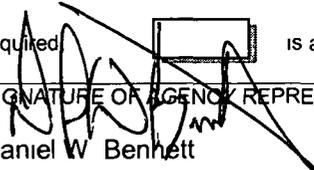


| REQUEST FOR RECORDS DISPOSITION AUTHORITY<br>(See Instructions on reverse)   |   | LEAVE BLANK (NARA use only)   |   |   |
|--|---|---|---|---|
|  |   | JOB NUMBER<br><b>N1-58-12-15</b>  |   |   |
| TO NATIONAL ARCHIVES and RECORDS ADMINISTRATION (NWML)<br>8601 ADELPHI ROAD, COLLEGE PARK, MD 20740-6001   |   | DATE RECEIVED<br><b>5/21/12</b>   |   |   |
| 1 FROM (Agency or establishment)<br><b>Department of the Treasury</b>  |   | NOTIFICATION TO AGENCY  |   |   |
| 2 MAJOR SUBDIVISION<br><b>Internal Revenue Service (IRS)</b>   |   | In accordance with the provisions of 44 U S C 3303a the disposition request, including amendments, is approved except for items that may be marked "disposition not approval" or "withdrawn" in column 10 |   |   |
| 3 MINOR SUBDIVISION<br><b>CFO</b>  |   |   |   |   |
| 4 NAME OF PERSON WITH WHOM TO CONFER<br><b>Stephanie Welch<br/>Lynette Lindy</b>   |   | 5 TELEPHONE<br><b>(703)565-3120</b>   | DATE<br><b>4/8/12</b>   | ARCHIVIST OF THE UNITED STATES<br> |
| 5 AGENCY CERTIFICATION<br><br>I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal on the attached <u>1</u> page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified, and that written concurrence from the General Accounting Office, under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies,<br><br><input checked="" type="checkbox"/> is not required, <input type="checkbox"/> is attached, or <input type="checkbox"/> has been requested |   |   |   |   |
| DATE<br><b>5/16/2012</b>   | SIGNATURE OF AGENCY REPRESENTATIVE<br><br><b>Daniel W. Bennett</b> |   | TITLE<br><b>IRS Records Officer<br/>National Office, OS A RE L RIM<br/>Washington, DC 20224</b> |   |
| 7 ITEM NO  | 8 DESCRIPTION OF ITEM OF PROPOSED DISPOSITION   | 9 GRS OR SUPERSEDED JOB CITATION  | 10 ACTION TAKEN (NARA USE ONLY)   |   |
|  | <b>1.15.29 Records Control Schedule for Submission Processing</b><br><br><b>Updates:</b><br><b>Add new item 145 Trace ID Reconciliation Reports</b> |   |   |   |

|  |   |  |  |
|--|---|--|--|
| <b>REQUEST FOR RECORDS DISPOSITION AUTHORITY</b><br><i>(See Instructions on reverse)</i> |   | <b>DO NOT WRITE IN THESE SPACES</b><br><b>SAVE BLANK (NARA use only)</b><br>JOB NUMBER<br><b>N1-58-12-</b> |  |
| 145  | <p><b><u>Trace ID Reconciliation Reports</u></b></p> <p>Trace ID number is used to identify each Deposit Ticket/Debit Voucher and its corresponding payments. It is used as a tracking mechanism. The reconciliation report is used to alert the service center, CFO, and SP HQ of any imbalances between Trace IDs and any processing problems within the service center. The report lists all Trace IDs received for an accounting period.</p> <p><b>DISPOSITION: TEMPORARY. Cut off at the end of the FY. Retire to Federal Records Center after 18 months of on-site storage. Delete/Destroy 6 years 3 months after the FY in which the report was prepared or period covered by the account.</b></p> | <b>NEW</b>   |  |