

**REQUEST FOR AUTHORITY  
 TO DISPOSE OF RECORDS**

(See Instructions on Reverse)

LEAVE BLANK <i>RG-195</i>	
DATE RECEIVED <i>21</i> AUG 1973	JOB NO. <i>174-41</i>
DATE APPROVED	
NOTIFICATION TO AGENCY	
IN ACCORDANCE WITH THE PROVISIONS OF PUBLIC LAW 91-287 DISPOSAL OF ITEMS MARKED "DISPOSAL APPROVED" IS AUTHORIZED.	
<i>9-7-73</i> DATE	<i>James B. Rhoads</i> ARCHIVIST OF THE UNITED STATES

TO: GENERAL SERVICES ADMINISTRATION,  
 NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, D.C. 20408

1. FROM (AGENCY OR ESTABLISHMENT)

Federal Home Loan Bank Board

2. MAJOR SUBDIVISION

Office of Audits

3. MINOR SUBDIVISION

4. NAME OF PERSON WITH WHOM TO CONFER

Charles W. Curtis

5. TEL. EXT.

129-3045

6. CERTIFICATE OF AGENCY REPRESENTATIVE:

I hereby certify that I am authorized to act for the head of this agency in matters pertaining to the disposal of records, and that the records described in this list or schedule of 1 pages are proposed for disposal for the reason indicated: ("X" only one)

A The records have ceased to have sufficient value to warrant further retention.

B The records will cease to have sufficient value to warrant further retention on the expiration of the period of time indicated or on the occurrence of the event specified.

8/17/73

(Date)

*Charles W. Curtis*

(Signature of Agency Representative)

Agency Records Officer

(Title)

7. ITEM NO.	8. DESCRIPTION OF ITEM (WITH INCLUSIVE DATES OR RETENTION PERIODS)	9. SAMPLE OR JOB NO.	10. ACTION TAKEN
1	<p>Audit Records of the Federal Home Loan Banks</p> <p>The Office of Audits of the Federal Home Loan Bank Board conducts an audit of each of the 12 District Federal Home Loan Banks on an annual basis. These audit records are actively used until the next annual audit; then used on an occasional basis for the next three years. After a period of four years from date of audit, these records are no longer useful to the Federal Home Loan Bank Board.</p> <p>Retention:</p> <p>Transfer to Federal Records Center after completion of next annual audit.</p> <p>Destruction:</p> <p>* Destroy records 3 years from date of transfer.</p> <p><i>*pending OAO concurrence</i></p>		

*item*