

REQUEST FOR RECORDS DISPOSITION AUTHORITY <i>(See Instructions on reverse)</i>		LEAVE BLANK	
TO GENERAL SERVICES ADMINISTRATION NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408		JOB NO.	NI-237-86-5
1 FROM <i>(Agency or establishment)</i> U.S. Department of Transportation		DATE RECEIVED	7-18-86
2 MAJOR SUBDIVISION Federal Aviation Administration		NOTIFICATION TO AGENCY	
3 MINOR SUBDIVISION Headquarters, Regions, Centers		In accordance with the provisions of 44 USC 3303a the disposal request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10. If no records are proposed for disposal, the signature of the Archivist is not required.	
4 NAME OF PERSON WITH WHOM TO CONFER Jim Westerkamp	5 TELEPHONE EXT (202)267-9899	DATE 12-9-86	ARCHIVIST OF THE UNITED STATES <i>Frank A. Burke</i>
6 CERTIFICATE OF AGENCY REPRESENTATIVE			

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records, that the records proposed for disposal in this Request of 2 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified, and that written concurrence from the General Accounting Office, if required under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies, is attached

A GAO concurrence is attached, or is unnecessary

B DATE	C SIGNATURE OF AGENCY REPRESENTATIVE	D TITLE	9 GRS OR SUPERSEDED JOB CITATION	10 ACTION TAKEN (NARS USE ONLY)
7/15/86	<i>Jim Westerkamp</i>	FAA Records Officer	AMS-410	
7 ITEM NO	8 DESCRIPTION OF ITEM <i>(With Inclusive Dates or Retention Periods)</i>		9 GRS OR SUPERSEDED JOB CITATION	10 ACTION TAKEN (NARS USE ONLY)
1.	4630 INVENTORY CONTROL RECORDS (1) <u>Inventory files</u> . Documents maintained to provide replenishment, stock control, and property maintenance data. (a) <u>Inventory lists</u> . 1 <u>Annual inventories</u> . Destroy 2 years from date of list. 2 <u>Triennial inventories</u> . Destroy 5 years from date of list.		FAA Order 1350.15A 4630(1)(a)	
				2 items