

REQUEST FOR RECORDS DISPOSITION AUTHORITY
(See Instructions on reverse)

LEAVE BLANK

JOB NO

NI-269-95-2

DATE RECEIVED

5-11-95

TO GENERAL SERVICES ADMINISTRATION
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408

1 FROM (Agency or establishment)

General Services Administration

2 MAJOR SUBDIVISION

Office of Administrative Services

3 MINOR SUBDIVISION

Information Collection Management Branch

4 NAME OF PERSON WITH WHOM TO CONFER

Mary Cunningham

5 TELEPHONE EXT

501-1659

DATE

8/18/95

ARCHIVIST OF THE UNITED STATES

James J. Moore

6 CERTIFICATE OF AGENCY REPRESENTATIVE

NOTIFICATION TO AGENCY
In accordance with the provisions of 44 USC 3303, the disposal request including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10. If no records are proposed for disposal, the signature of the Archivist is not required.

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records that the records proposed for disposal in this Request of 1 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified, and that written concurrence from the General Accounting Office, if required under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies, is attached

A GAO concurrence is attached, or is unnecessary

B DATE

8/10/93

C SIGNATURE OF AGENCY REPRESENTATIVE

Mary Cunningham
Mary Cunningham

D TITLE

Chief, Info. Collection Mgmt. B

7
ITEM
NO

1

8 DESCRIPTION OF ITEM
(With Inclusive Dates or Retention Periods)

Appeal case files (NCI-269-80-10) Contract appeals case files arising under the Contract Disputes Act of 1978 and ADP protests filed pursuant to the Competition in Contracting Act. The case files are maintained by contracting officers. They contain copies of documents forwarded to and documents reflecting actions taken by the GSA Board of Contract Appeals and other organizations responsible for hearing, rendering decisions on, settling, or otherwise handling contractors' appeals and protests. Included are notices of appeal and acknowledgments thereof, correspondence between parties, copies of contracts, plans, specifications, exhibits, change orders, and amendments, transcripts of hearings, documents received from parties concerned, final decisions, and all other related records.

Cut off following disposition of case, hold for 6 months and then retire to FRC Destroy ~~10~~ 5 years after cutoff

9 GRS OR
SUPERSEDED
JOB
CITATION

NCI-269-
80-10

10 ACTION
TAKEN
(NARS USE
ONLY)

Copies sent to agency, NCF 8/31/95