

REQUEST FOR RECORDS DISPOSITION AUTHORITY	JOB NUMBER <i>N1-412-00-2</i>
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To: NATIONAL ARCHIVES and RECORDS ADMINISTRATION (NIR) WASHINGTON, DC 20408	DATE RECEIVED <i>12/06/99</i>
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1. FROM (Agency or establishment) Environmental Protection Agency	NOTIFICATION TO AGENCY In accordance with the provisions of 44 U.S.C. 3303a, the disposition request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10.		
2. MAJOR SUBDIVISION			
3. MINOR SUBDIVISION			
4. NAME OF PERSON WITH WHOM TO CONFER Rachel VanWingen	5. TELEPHONE (202) 260-9709	DATE	ARCHIVIST OF THE UNITED STATES WITHDRAWN

6. AGENCY CERTIFICATION
 I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal on the attached ___ page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified; and that written concurrence from the General Accounting Office, under the provisions of Title 8 of the GAO manual for Guidance of Federal Agencies,

is not required; is attached; or has been requested.

DATE <i>11/23/99</i>	SIGNATURE OF AGENCY REPRESENTATIVE <i>Rachel VanWingen</i> Rachel VanWingen	TITLE Records Officer
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7. Item No.	8. DESCRIPTION OF ITEM AND PROPOSED DISPOSITION	9. GRS OR SUPERSEDED JOB CITATION	10. ACTION TAKEN (NARA USE ONLY)
	See attached EPA Records Control Schedule 234		<i>Withdrawn per letter dated 9/5/00.</i> <i>SMB</i>

DRAFT OF 2/17/99

U.S. EPA RECORDS SCHEDULE

1) SERIES TITLE: Underground Injection Control Data Bases

PROGRAM: Water

EPA SERIES NO: 234

NARA DISPOSAL AUTHORITY: N1-412-99-1/3

APPLICABILITY: Regions

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IDENTIFYING INFORMATION:

DESCRIPTION: The Underground Injection Control (UIC) data bases contain detailed information on well operators, administrative orders, permits and individual wells, for all wells where EPA is the permitting authority.

ARRANGEMENT: Not applicable

TYPE OF RECORDS:

Data files, printouts, forms

SPECIFIC RESTRICTIONS:

Enforcement Sensitive Information

MEDIUM:

Electronic, paper

VITAL RECORD:

No

FUNCTIONS SUPPORTED:

Permitting, compliance and enforcement

SPECIFIC LEGAL REQUIREMENTS:

DISPOSITION INFORMATION:

FINAL DISPOSITION:

TRANSFER TO FRC PERMITTED:

a. Electronic software program:
Disposable

No

b. Input: Disposable

No

c. Electronic data: Permanent

No

d. Output and reports

Dependent on related records

e. Supporting documentation:
Permanent

No

DRAFT

FILE BREAK INSTRUCTIONS:

a. Break when each major version is discontinued, when superseded by routine software updates, or when system is terminated or discontinued.

b. Break file according to instructions in EPA 171 - Input/Source Records.

c. Break file when superseded.

d. Follow file break instructions for related records.

e. Break file at the end of each major version change.

DISPOSITION INSTRUCTIONS:

a. For each major version change, maintain a current version following procedures required in ETSD's Operations Policies Manual or delete when no longer needed to support program mission.

b. Follow instructions for EPA 171 - Input/Source Records.

c. Transfer ASCII or EBCDIC flat file to the National Archives annually as specified in 36 CFR 1228.188.

d. Follow disposition instructions for the related records.

e. Transfer those records necessary to document how the system captures, manipulates, and outputs data as specified in 36 CFR 1228.188 to the National Archives. This documentation would be transferred along with the electronic data flat file (item c).

APPLICATION GUIDANCE:

REASONS FOR DISPOSITION: This item covers a number of regionally produced data bases which track information on actions related to individual wells covered by the Safe Drinking Water Act (Part C of the Safe Drinking Water Act, as amended, 42 U.S.C. §300h et seq.) to protect underground sources of drinking water. Implementation varies from region to region.

AGENCY-WIDE GUIDANCE: UIC permits are covered in EPA 205. See EPA 207 for enforcement files and EPA 211 for compliance files.

EPA SERIES NO. 234

PROGRAM OFFICE GUIDANCE/DESCRIPTIVE INFORMATION:

CUSTODIAL INFORMATION:

CONTROLLING UNIT: Multiple units CONTACT POINT:

Name:

Name:

Location:

Mail Code:

Inclusive Dates:

Telephone:

Volume on Hand (Feet):

Office:

Annual Accumulation:
(feet or inches)

Room:

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CONTROL INFORMATION:

RELATED ITEMS: EPA 205, EPA 207, EPA 211, EPA 432, EPA 448

PREVIOUSLY APPROVED BY
NARA SCHEDULE NOS:

Approval Date EPA	Approval Date NARA	Entry Date	Last Modified
12/13/96		9/5/94	2/17/99