

<b>REQUEST FOR RECORDS DISPOSITION AUTHORITY</b> (See Instructions on reverse)	
TO: NATIONAL ARCHIVES and RECORDS ADMINISTRATION (NIR) WASHINGTON, DC 20408	
1. FROM (Agency or establishment) Environmental Protection Agency	
2. MAJOR SUBDIVISION Air and Radiation	
3. MINOR SUBDIVISION	
4. NAME OF PERSON WITH WHOM TO CONFER Rachel Van Wingen	5. TELEPHONE (202) 260-9709

LEAVE BLANK (NARA use only)	
JOB NUMBER N1-412-99-8	
DATE RECEIVED 10-13-98	
NOTIFICATION TO AGENCY	
In accordance with the provisions of 44 U.S.C. 3303a the disposition request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10.	
DATE 11-5-99	ARCHIVIST OF THE UNITED STATES <i>John W. Paul</i>

6. AGENCY CERTIFICATION  
I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal on the attached 3 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified; and that written concurrence from the General Accounting Office, under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies,

is not required;  is attached; or  has been requested.

DATE 9/24/98	SIGNATURE OF AGENCY REPRESENTATIVE <i>Rachel Van Wingen</i> Rachel Van Wingen	TITLE Agency Records Officer
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7. ITEM NO.	8. DESCRIPTION OF ITEM AND PROPOSED DISPOSITION	9. GRS OR SUPERSEDED JOB CITATION	10. ACTION TAKEN (NARA USE ONLY)
	See attached U.S. EPA Records Control Schedule 496A.		

Copies: Agency, NR + NWME

# EPA Records Schedule 496

**Status:** Final, 01/22/2007

**Title:** Aerometric Information Retrieval System (AIRS)

**Program:** Air

**Applicability:** Agency-wide

**Function:** 108-023-01 - Air Monitoring and Forecasting

## **NARA Disposal Authority:**

This schedule authorizes the disposition of the record copy in any media (media neutral). Records designated for permanent retention must be transferred to the National Archives in accordance with NARA standards at the time of transfer.

- N1-412-99-8

## **Description:**

The Aerometric Information Retrieval System (AIRS) stores ambient air quality data and air compliance information from numerous facilities.

AIRS is comprised of three systems: the Air Quality System (AQS), the AIRS Facility System (AFS), and the Geographic Common System (GCS).

## **Disposition Instructions:**

**Item a:** Electronic software program

- Disposable
- Delete when superseded by routine software program updates and quality assurance check completed, or when no longer needed.

**Item b:** Input

- Disposable
- Follow instructions for EPA 171 - Input/Source Records.

**Item c:** Electronic data

- Permanent
- Transfer data as specified in 36 CFR 1228.270 annually to the National Archives.

**Item d:** Output and reports

- Varies

- File with related records and follow instructions for related records.

**Item e: Supporting documentation**

- Permanent
- Transfer those records necessary to document how the system captures, manipulates, and outputs data to the National Archives annually as specified in 36 CFR 1228.270. This documentation is transferred with the transfer of the electronic data flat file (item c).

**Guidance:**

The emissions portion of AFS was phased out in the latter part of 2000 and new submissions are submitted to the National Emissions Inventory (NEI), scheduled as EPA 002. The compliance portion of AFS is managed by the Office of Enforcement and Compliance Assurance.

**Reasons for Disposition:**

AIRS is the national repository for information about airborne pollution in the U.S. Information is gathered from required reporting entities and other governmental agencies and is used for regulation and standard development, compliance and enforcement activities, and trend assessment. Compliance data is captured in an annual "snapshot."

AIRS replaces the following previously scheduled systems: National Emissions Data System (NEDS), NC1-412-81-8/7 - permanent retention; Storage and Retrieval of Aerometric Data (SAROAD), NC1-412-81-8/13 - permanent retention; and Compliance Data System (CDS), NC1-412-82-4/2 - 3 year retention after project termination.

**Custodians:**

Office of Air and Radiation, National Air Data Group, Outreach and Information Division

- **Contact:** Ed Lillis
- **Telephone:** 919-541-5587

Office of Enforcement and Compliance Assurance, Office of Compliance, Enforcement Planning, Targeting and Data Division

- **Contact:** Betsy Metcalf
- **Telephone:** 202-564-5962

**Related Schedules:**

EPA 002, EPA 171

**Previous NARA Disposal Authority:**

NC1-412-81-8/7, NC1-412-81-8/13, NC1-412-82-4/2

**Entry:** 06/05/1993

**EPA Approval:** 09/24/1998

**NARA Approval:** 11/05/1999

DRAFT OF 9/3/99

U.S. EPA RECORDS SCHEDULE

SERIES TITLE: Aerometric Information Retrieval System (AIRS)

PROGRAM: Air

EPA SERIES NO: 496

AGENCY FILE CODE: AIRP 496

NARA DISPOSAL AUTHORITY: N1-412-99-8

APPLICABILITY: Agency-wide

*SUPERSEDED*  
*See E-mail of 1/25/07*  
*HW*

DRAFT

IDENTIFYING INFORMATION:

**DESCRIPTION:** The Aerometric Information Retrieval System (AIRS) stores air quality, point source emissions, and area/mobile source data required by Federal regulations from the 50 states. Monitoring is required for the criteria pollutants based on population, pollutant sources, geographical area, etc. Point sources emitting more than 100 tons per year of any criteria pollutant (except 5 tons per year for lead and 1000 tons per year for CO) must report actual or estimated annual emission data. Publications are available from NTIS.

AIRS is comprised of four subsystems: the Air Quality Subsystem (AQS), the AIRS Facility Subsystem (AFS), the Geographic Common and Maintenance System (GCS), AIRS Graphic, AIRS Executive, and AIRS Data.

**ARRANGEMENT:** Not applicable.

**TYPE OF RECORDS:**  
Data files, reports

**SPECIFIC RESTRICTIONS:**  
None

**MEDIUM:**  
Electronic

**VITAL RECORD:**

**FUNCTIONS SUPPORTED:**  
Program operations

**SPECIFIC LEGAL REQUIREMENTS:**  
Clean Air Act of 1970, as amended

DISPOSITION INFORMATION:

**FINAL DISPOSITION:**

- a. Electronic software program:  
Disposable
- b. Input: Disposable
- c. Electronic data: Permanent
- d. Output and reports
- e. Supporting documentation:  
Permanent

**TRANSFER TO FRC PERMITTED:**

- No
- No
- No
- Dependent on related records
- No

**DRAFT**

**FILE BREAK INSTRUCTIONS:**

- a. Break following each major or routine software version change.
- b. Break according to instructions for EPA 171 - Input/Source Records.
- c. Break file when superseded.
- d. Break according to instructions for related records.
- e. Break file at the end of each major version change.

**DISPOSITION INSTRUCTIONS:**

- a. Delete when superseded by routine software program updates and quality assurance check completed, or when no longer needed.
- b. Follow instructions for EPA 171 - Input/Source Records.
- c. Transfer ASCII or EBCDIC flat file of data as specified in 36 CFR 1228.188 annually to the National Archives.
- d. Follow disposition instructions for related records.
- e. Transfer those records necessary to document how the system captures, manipulates, and outputs data to the National Archives annually as specified in 36 CFR 1228.188. This documentation would be transferred with the transfer of the electronic data flat file (item c).

APPLICATION GUIDANCE:

**REASONS FOR DISPOSITION:** AIRS is the national repository for information about airborne pollution in the U.S. Information is gathered from required reporting entities and other governmental agencies and is used for regulation and standard development, compliance and enforcement activities, and trend assessment. Data is captured in an annual "snapshot."

AIRS replaces the following previously scheduled systems: National Emissions Data System (NEDS), NCI-412-81-8/7 - permanent retention; Storage and Retrieval of Aerometric Data (SAROAD, NCI-412-81-8/13 - permanent retention;