

REQUEST FOR RECORDS DISPOSITION AUTHORITY
(See Instructions on reverse)

NO 11/20/81

TO: **GENERAL SERVICES ADMINISTRATION,
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408**

1. FROM (AGENCY OR ESTABLISHMENT)
Environmental Protection Agency

2. MAJOR SUBDIVISION
Management and Organization Division

3. MINOR SUBDIVISION
Administrative Management Branch

4. NAME OF PERSON WITH WHOM TO CONFER
Thomas Tasker

5. TEL. EXT.
755-0840

LEAVE BLANK	
JOB NO <i>NCI-412-81-13</i>	
DATE RECEIVED <i>May 11, 1981</i>	
NOTIFICATION TO AGENCY	
In accordance with the provisions of 44 U.S.C. 3303a the disposal request, including amendments, is approved except for items that may be stamped "disposal not approved" or "withdrawn" in column 10	
<i>2-28-83</i> Date	<i>[Signature]</i> Archivist of the United States

6. CERTIFICATE OF AGENCY REPRESENTATIVE.

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records; that the records proposed for disposal in this Request of 11 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified.

A Request for immediate disposal.

B Request for disposal after a specified period of time or request for permanent retention.

C. DATE <i>5/5/81</i>	D. SIGNATURE OF AGENCY REPRESENTATIVE <i>[Signature]</i> Harold R. Masters	E. TITLE Chief, Admin. Management Branch (PM-213)
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7. ITEM NO	8. DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9. SAMPLE OR JOB NO.	10. ACTION TAKEN
<i>1-810</i>	The attached records control schedules provide series descriptions and retention and disposition provisions for the Enforcement Machine-readable records.		
<u>MASS DATA CHANGE SHEET NOT REQUIRED</u>			

*NCW
NNS
NAF*

Copy to agency by 3-8-83; RR-

[Signature]