

16 Sep 81.49

REQUEST FOR RECORDS DISPOSITION AUTHORITY  
(See Instructions on reverse)

TO GENERAL SERVICES ADMINISTRATION,  
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408

1 FROM (AGENCY OR ESTABLISHMENT)  
Environmental Protection Agency

2 MAJOR SUBDIVISION  
Management and Organization Division

3 MINOR SUBDIVISION  
Administrative Management Branch

4. NAME OF PERSON WITH WHOM TO CONFER  
Thomas Tasker

5 TEL EXT  
755-0840

LEAVE BLANK

JOB NO  
NC1-412-82-3

DATE RECEIVED  
September 16, 1981

NOTIFICATION TO AGENCY  
In accordance with the provisions of 44 U.S.C. 3303a the disposal request, including amendments, is approved except for items that may be stamped "disposal not approved" or "withdrawn" in column 10

2-25-82 *Harold R. Masters*  
Date Archivist of the United States

6 CERTIFICATE OF AGENCY REPRESENTATIVE

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records; that the records proposed for disposal in this Request of 5 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified.

A Request for immediate disposal.

B Request for disposal after a specified period of time or request for permanent retention.

C DATE 9/2/81	D SIGNATURE OF AGENCY REPRESENTATIVE <i>Harold R. Masters</i> Harold R. Masters	E TITLE Chief, Admin. Management Branch (PM-213)
------------------	---	---

7 ITEM NO	8 DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9. SAMPLE OR JOB NO	10. ACTION TAKEN
1-4	The attached records control schedules provide series descriptions and retention and disposition provisions for Region V's machine-readable records.		

*No mass data change required.*

*Closed Out: 3-23-82: V.T.D.*

*Copy to SNC-1, SNC-C, MNF, NNR*

*Agency*

**U.S. ENVIRONMENTAL PROTECTION AGENCY—RECORDS CONTROL SCHEDULES**

SCHED. NO

TITLE OF SCHEDULE

COVERAGE OF SCHEDULE

ITEM NO

NAME AND DESCRIPTION OF RECORD/FILE

RETENTION PERIOD AND DISPOSITION

Air Quality Modeling. PURPOSE - The model (mathematical) is used for relating ambient air quality to the pollutants discharged into the atmosphere. The model also is used for calibration and verification for state implementation plan reviews, new source reviews and transportation planning. SCOPE - The models are elements of the "User's Network for Applied Modeling of Air Pollution" (UNAMAP), [REDACTED] a larger system at RTP. Approximately 15 models are contained on the UNAMAP computer tape.

Retention: Retain 5 years after completion of survey.

Disposition: Break file upon completion or termination. Store tapes at Data Center Tape Library for 2 years, then transfer to the FRC. Keep in FRC for 3 years, then destroy.

**U.S. ENVIRONMENTAL PROTECTION AGENCY—RECORDS CONTROL SCHEDULES**

SCHED. NO.

TITLE OF SCHEDULE

COVERAGE OF SCHEDULE

ITEM NO.

NAME AND DESCRIPTION OF RECORD/FILE

RETENTION PERIOD AND DISPOSITION

Air Quality Tracking System. PURPOSE - The system provides air quality management reports which satisfy regional priorities for criteria pollutants, TSP, So2, No2, Co, ozone programs to summarize by site, city, county, air quality control region, and state, air quality standards and trends. Information for use by all regional divisions, state and local agencies, and for public information requests. SCOPE - The system interfaces with the SAROAD system at NADB and operates on EPA Regional, States, and local computer systems as well. It performs statistical and graphical summary of raw data supplied by NADB or the states.

Retention: Retain 10 years after completion of project.

Disposition: Break file upon completion or termination. Store tapes at Data Center Tape Library for 3 years, then transfer to the FRC. Keep in FRC for 7 years, then destroy.

**U.S. ENVIRONMENTAL PROTECTION AGENCY—RECORDS CONTROL SCHEDULES**

SCHED NO

TITLE OF SCHEDULE

COVERAGE OF SCHEDULE

ITEM NO.

NAME AND DESCRIPTION OF RECORD/FILE

RETENTION PERIOD AND DISPOSITION

Illinois Emission Data Conversion System. PURPOSE - The system converts Illinois Air Emission Data into EPA air emission data base. SCOPE - It contains data, in COBAL Code, on the state of Illinois emission programs, then the data is transferred to the NEDS system located in RTP. This data is used to support the EPA's air emission standards.

Retention: Retain 5 years after completion of project.

Disposition: Break file upon completion or termination. Store tapes at Data Center Tape Library for 2 years then transfer to FRC. Keep in FRC for 3 years, then destroy.

**U.S. ENVIRONMENTAL PROTECTION AGENCY—RECORDS CONTROL SCHEDULES**

SCHED NO

TITLE OF SCHEDULE

COVERAGE OF SCHEDULE

ITEM NO

NAME AND DESCRIPTION OF RECORD/FILE

RETENTION PERIOD AND DISPOSITION

National Pollutant Discharge Elimination System (NPDES) Compliance Files. PURPOSE - The system contains information relating to the compliance status of permit holders under the National Pollutant Discharge Elimination System (NPDES) permit program. SCOPE - It contains NPDES permits, self monitoring reports, state and Federal inspection reports, state and Federal enforcement actions, notices of non-compliance from permittees, and other correspondence relating to the status of permittee compliance.

Retention: Retain 5 years after complete transfer.

Disposition: Break file upon completion or termination. Store tapes at Data Center Tape Library for 2 years, then transfer to the FRC. Keep in FRC for 3 years, then destroy.