

REQUEST FOR RECORDS DISPOSITION AUTHORITY		JOB NUMBER <i>NI-490-08-1</i>	
To NATIONAL ARCHIVES & RECORDS ADMINISTRATION 8601 ADELPHI ROAD COLLEGE PARK, MD 20740-6001		Date received <i>3/17/08</i>	
1 FROM (Agency or establishment) Peace Corps, 111120 th Street, NW, Washington, DC 20526		NOTIFICATION TO AGENCY In accordance with the provisions of 44 U S C 3303a, the disposition request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10	
2 MAJOR SUBDIVISION Office of Management			
3 MINOR SUBDIVISION Center for Field Assistance & Applied Research (CEN), Overseas Training Division			
4. NAME OF PERSON WITH WHOM TO CONFER Caroline Allen	5 TELEPHONE NUMBER (202) 692-1096	DATE <i>3/30/08</i>	ARCHIVIST OF THE UNITED STATES <i>Alan Wamster</i>
6 AGENCY CERTIFICATION I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal on the attached <u> 1 </u> page(s) are not needed now for the business for this agency or will not be needed after the retention periods specified, and that written concurrence from the General Accounting Office, under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies, <input checked="" type="checkbox"/> is not required <input type="checkbox"/> is attached, or <input type="checkbox"/> has been requested			
DATE March 10, 2008	SIGNATURE OF AGENCY REPRESENTATIVE <i>Caroline S. Allen</i>		TITLE Records Management Officer
7 ITEM NO	8 DESCRIPTION OF ITEM AND PROPOSED DISPOSITION	9 GRS OR SUPERSEDED JOB CITATION	10 ACTION TAKEN (NARA USE ONLY)
1	Agency: Peace Corps (PC) Name of system: Volunteer Language Testing Scores System (VLTSS) Unit: The Overseas Training Division, Center for Field Assistance and Applied Research (CEN), a) Provides expertise and consulting services in the disciplines of technical training, language acquisition and testing, cross-cultural and diversity training, overseas staff training, and distance learning and collaboration under the Peace Corps Act, 22 U S C 2501 et seq Purpose of the System: To record Educational Testing Services/Teaching of Foreign Language rating of Peace Corps Volunteers 1. Master file: Name, Volunteer Identification Number, gender, country of service, region of service, date of birth, project name or assigned sector, language background, notes, test date, language code, tester code, length of pre-service training, Educational Testing Services/Teaching of Foreign Language rating, certificate of language proficiency, and reason not tested, if applicable		

10 w/5/08 copies sent to agency & DWMW

	<p>Disposition Temporary</p> <p>Destroy seven years after date of swear-in, or five years after volunteers' close of service date, whichever is longer</p> <p>2. Inputs: Electronic and paper inputs consisting of official records of Educational Testing Services/Teaching of Foreign Language rating</p> <p>Disposition Delete word processing and e-mail copies of records when data have been entered into the master file, and verified, or when no longer required to support reconstruction of, or serve as backup to, a master file, or whichever is later</p>	<p>GRS 20.2.b</p>	
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